**Glemsford Parish Council**

**Minutes of the meeting held on Tuesday 8th January 2024 at Glemsford Village Hall**

Present: Cllrs: Plumb (chairman), Southgate, Leopold, Brian & Ruth Stephens, Mills & Tunbridge

The clerk.

4 members of the public

**01.01**

**Parish announcements**

There will a part II meeting for councillors.

Thanks were given to Cllr Tunbridge for organising the tree at the Christmas Tree Festival at the Church.

**02.01Apologies for absence**

CCllr Kemp, DCllr Holt, Cllr Postill.

**03.01 Declarations of interest/dispensation requests**

Cllr Plumb declared an interest in all planning matters due to being a member of the planning committee at BDC.

**04.01 To adopt minutes of council meeting held on the 12th December 2023**

***It was resolved*** (Cllrs Mills & Leopold did not vote) to adopt the minutes.

**05.01 Matters arising from the minutes of the last meeting**

Cllr Southgate asked Cllr Plumb why he declared an interest in all planning matters as it was stated at the last meeting the planning committee only meet to discuss applications over ten dwellings. Cllr Plumb stated that some planning applications are referred to committee. He therefore declares an interest in all planning matters so as not to be deemed predetermined if applications do come to committee.

A resident had previously asked about the moving of a grit bin in Hunts Hill. It has subsequently been discovered that the bin in question is on private land and although Suffolk County Council fill the bin it is not the responsibility of the Parish Council.

**06.01 To receive reports**

CCllr Kemp –report can be viewed on the website.

DCllr Plumb reported.

**07.01 Planning New applications:**

**DC/23/05620 – Hill House Farm, Lower Rd**

Application to determine if prior approval is required for a proposed change of use of agricultural buildings to dwelling houses (C3) and for building operations reasonably necessary for conversion. Town & Country Planning (general permitted development) (England) Order 2015 as amended schedule 2, part 3, class Q – conversion of agricultural building to 1no dwelling house

***It was resolved to recommend*:** no reason to object

**08.01 Public question time**

It was reported that the grit bin in Flax Lane is empty. The clerk confirmed a request had been submitted to Suffolk County Council to have this filled.

The call for sites process in relation to the Babergh and Mid Suffolk Joint Local Plan and the Neighbourhood Plan was discussed.

An update on the progress of the Neighbourhood Plan was requested. It was confirmed that the time for submitting responses had now closed and the questionnaires are now being analysed. An environmental assessment may be required, if so, this will take approx. 6mths. The Parish Council have a meeting scheduled with the NP consultant and AECOM.

The Telephone Box at Fair Green was enquired about. It was confirmed this belongs to the History Society.

Painting of the speed bumps on the village hall approach road was discussed. It was confirmed that this job had been contracted out but not fulfilled. It is hoped to get the village hall car park resurfaced at which time the bumps will be painted.

**09.01 Accounts for approval**

***It was resolved*** to agree the accounts.

Payments for authorisation Jan:

Main account: payments:

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| SALC-training | 72 |
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| Village Hall A/c: payments

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| AWA | 95 |
| T&P Fire | 192 |
| Octopus | 411.26 |

Village hall receipts:Hall hire: £744.00

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**10.01 Reports from working group**

**Cemetery**

No report

**Village Hall**

There is an issue with flooding on the entrance road and car park, partly caused by an infilled ditch which is on the approach road to the playing field. The playing field committee are to be asked to unblock this ditch.

**Finance**

The precept was discussed further. ***It was resolved*** to make an allowance of 3.9% (in line with inflation) for salary increases. Further allowances were made for a substantial increase in bin emptying charges, increase in water rates and a replacement fire door for the village hall.

A £1000 is allocated to the playing Field. Cllr Southgate asked for a £1500 allowance to be made for the installation of dog/litter bins which the Parish Council already own; this was not included. ***It was resolved*** (Cllr Southgate abstained from voting) to increase the precept by 4.42% (£4994.00) a total precept of £117,972.00.

**Neighbourhood Plan**

As notes in matters arising

**Climate Emergency (Greening Glemsford)**

The thermal imaging camera is still in use. The group are hosting a camera for other Parish Councils to use; this is booked out until March.

AONBs are now known as National Landscapes. It was confirmed that Glemsford is in the Dedham Vale National Landscape & Stour Valley.

The group meet again in February.

**11.01 hedge and tree cutting**

***It was resolved*** to have the hedges at the Cemetery cut and to raise the crowns on the trees on Tye Green at a cost of £750.00

**12.01 Replacement dog bins – installation of**

***It was resolved*** to use the balance of the 2023/24 budget to install 3no dog bins.

**13.01 Meeting dates – to agree**

***It was resolved*** to agree the meeting dates

**14.01 Correspondence to report**

Lesley Lagden, on behalf of the WI thanked the Parish Council for the repair to the village sign and also for lighting the tree on Fair Green. The ‘carols on the green’ raised £227.26 for the Salvation Army.

**14.12 Date of next meeting** – Tues 13th Feb 2024 at the village hall

Meeting finished at 7.45.pm

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