**Glemsford Parish Council Meeting**

**Minutes of meeting held on Tuesday 11th Feb 2020 @ 7pm at Glemsford Village Hall**

Present: Cllrs: Plumb (chairman), Southgate, Leopold, Cain, B Stephens & R Stephens

The clerk.

3 members of the public.

**01.02 Parish announcements**

Thanks were given to Cllr Adrian Southgate for digging out the base of the new youth shelter and laying the concrete, also to Cllr Ruth Stephens for her work on the recent newsletter.

There will be a part II meeting for councillors (not for public inclusion).

**02.02 Apologies for absence**

CCllr Kemp and Cllr Sewell.

**03.02 Declarations of interest/dispensation requests**

Cllr Plumb declared an interest in all planning matters due to being a member of the planning committee at BDC.

**04.02 To adopt minutes of council meeting held on 14th Jan 2020**

***It was resolved*** to adopt the minutes.

**05.02 Matters arising from the minutes of the last meeting**

None

**06.02 To receive reports**

**CCllr Kemp –**

A full report can be viewed on the website or at the clerk’s office.

**DCllr Plumb –**

DCllr Plumb read out the following report:

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| **Babergh budget**  The first draft of the Babergh District Council’s budget for 2020/21 was agreed last month. The budget included an increase of £5 on council tax on Band D properties.  Following consideration by Babergh Cabinet and Overview and Scrutiny, the draft budget will then go to Full Council this month (February) and, if approved, comes into effect on 1 April 2020  **What Next in Sudbury? exhibition**  Babergh District Council opened the doors to hundreds at special public exhibition last month – to share proposals for the town with Sudbury residents.   The public exhibition – What next for Sudbury? – showcased developments already taking place across the town, including investment in Kingfisher Leisure Centre, Gainsborough’s House and St Peter’s regeneration as well as sharing proposals for Belle Vue.   It also shared findings of the recent study commissioned by Suffolk County Council into ways to revitalise Sudbury including the planned relocation of the **Hamilton Road bus station to an on-street facility and the redesign of Market Hill in order to attract more visitors into the town centre.**  The event also gave residents their first glimpse at plans for the proposed hotel and restaurant on the site of the former swimming pool at Belle Vue ahead of any planning application being submitted, as well as more information on proposals for the future use of Belle Vue House and investment in facilities for Belle Vue Park.  An online survey is  now open to gather views on Belle Vue which closes on 16 February  **New Housing Assistance policy to help those in need**  Babergh and Mid Suffolk District Councils approved a new Housing Assistance Policy to help residents suffering with a long-term illness adapt their homes.  The introduction of the Minor Adaptations Grant  offers financial support to enable residents to carry out minor adaptations to their home up to the value of £7,500. Works covered within the new scheme include ramps, bathing/washing facilities, additional heating, stairlifts, key safes and wash/dry toilets.  **Funding support for Citizens Advice approved**  At cabinet meetings last month councillors at Babergh and Mid Suffolk District Councils gave the go ahead to support Citizens Advice (CA) with more than £420k.  In Babergh, funds of at least £160,500 for Sudbury and District Citizens Advice were approved the green light over a three-year period, equating to £53,500 per annum – on a rolling basis. With this support of longer-term funding, they can continue to deliver a much-needed service, helping the community to thrive and be more self-sufficient.  **First phase of Kingfisher Leisure centre refurbishment completed**  The first phase of a £2.4m extension and new facilities at Kingfisher Leisure Centre, Sudbury has been completed this month, with community groups offered the chance to apply for free use of the space.  **Next steps for Hadleigh’s new pool**  Work to build a new swimming pool at Hadleigh Pool and Leisure will enter its next construction phase this Spring. All existing facilities including the current pool have so far remained open and unaffected during most of the works, however, to enable final preparations ahead of its demolition later this year, the current pool will close on Friday 20 March.  **Neighbourhood plans approved for Aldham and Elmsett**  Aldham’s Neighbourhood Plan was formally adopted at Babergh Full Council on 21 January, following a referendum held in the parish on Thursday 5 December 2019 which saw over 91% of votes cast in support of the plan.  This follows the adoption of the Elmsett Neighbourhood Plan by Babergh District Council in December, following a referendum in November which saw 94% of votes cast in favour of the plan.  **Councillors set to consider new parking plan**  A new Joint Area Parking Management Plan (JAPMP) setting out the blueprint policies to support sustainable parking across Babergh and Mid Suffolk districts will be considered by councillors this month.  **Coronavirus advice**  You will be aware of the news about the Coronavirus in China. Enhanced measures have been put in place for direct flights into Heathrow, Gatwick and Manchester from Wuhan. **Attached** is a poster offering advice to anyone that has been in Wuhan in the last 14 days – please help to promote, where appropriate.  **Hot topics on social media**  Sudbury What Next? Exhibition  Tree for Life  Bin collections  For agendas and minutes of council meetings, please visit the [Democratic Services homepage](https://baberghmidsuffolk.moderngov.co.uk/uuCoverPage.aspx?bcr=1) |

**07.02 Planning**

**New applications:**

**DC/19/05946 – The Cock Inn, Egremont St**

Change of use from bed and breakfast (C1 use) to residential (C3 use) comprising net increase of 3no residential units; alterations to soft and hard landscaping

***It was resolved to recommend - no reason to object***

**DC/20/00359 – 38A Egremont St**

Erection of 1no dwelling including alterations to access (following demolition of existing garage)

***It was resolved to recommend - no reason to object***

**DC/20/00409 – Fair Green House, 15 Fair Green**

Notification for works to trees in conservation area – T1 beech – remove fell tree

***It was resolved to recommend - no reason to object***

**DC/20/00408 Hi Tor, Skates Hill**

Single storey front and rear extensions, garage conversion and internal alterations

***It was resolved to recommend - no reason to object***

**DC/20/00427 – 6&8 Angel Lane**

Erection of two storey and single storey rear extensions (following demolition of existing rear extensions)

**It was resolved to recommend -*no reason to object***

**Granted applications:**

**DC/19/05609 – Former Builders Yard, Drapery Common**

Removal of variation following grant of DC/18/0262 dated 16/10/2018 – vary condition 15 (protection measures relating to trees)

**DC/19/05833 – St Andrews, Bells Lane**

Replacement of fascia, soffits, bargeboards, rainwater goods and door on front elevation

**DC/19/05961 – 43 Tye Green**

Works to trees in a conservation area – crown reduce by 30% Prunus T1, Acer trees T2 T3 T4 – BDC does not wish to object

**DC/20/00059 – Michaelmas House, Bells Lane**

Works to trees in a conservation area – T1 (silver birch) – fell and grind stump

**Appeals:**

**DC/19/03320 – Brookfield Place, Low St**

Outline planning application (some matters reserved – access, landscaping and layout to be considered) – erection of 2no detached dwellings, garages and new access

**08.02 Public question time**

It was asked if the Parish Council would be interested in arranging a public meeting with representatives from the St Giles Trust who offer education regarding drugs and County Lines. Harriet North has offered to organise this. It was agreed a Thursday evening would be suitable.

It was asked if the hedge between the skate park and the farmer’s field could be lowered to make the skate park more visible. It was agreed that the playing field committee would need to be asked about this. If the hedge was to be lowered this would need to be done by 1st March due to nesting birds.

**09.02 Accounts for approval**

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| J Russell Concrete - £628.80  A southgate (digger hire) - £133.97  N Hayward (gutter repair) - £114  **10.02 Reports from working groups**  **Cemetery** –  A date is to be arranged to tidy and risk assess graves.  **Finance** - | | |  |
| **Budget figures**  These appear to be in order.  Professional fees are showing over budget due to expenditure on architect fees. Plus there is additional spending on essential play park repairs.  ***It was resolved*** to approve the budget figures.  **Purchase of dog/litter bins**  ***It was resolved*** to purchase 8no dog bins at a cost of £1080 plus VAT and 4no litter bins at a cost of £940 plus VAT. Additional purchases may be made if necessary to utilise delivery costs.  **Solar lighting**  ***It was resolved*** to purchase two solar lights for the youth shelter at a cost of £60  **Village Hall sign**  ***It was resolved*** to purchase a sign for the village hall at a cost of £590 plus VAT. This will measure 4mx1m. A ‘mock-up’ of the sign is to be requested. Cllr Plumb is to enquire as to whether planning permission is required due to the hall being in a conservation area  **Energy/Telephone contracts**  ***It was resolved*** that the clerk is given permission to investigate new contracts for energy and telephone services as both contracts have now expired.  **Village Hall –**  The architect has provided feedback from the open day, however these have not yet been fully analysed. The response to the proposed extension is that most people are in favour.  More information needs to be gathered before a planning application can be submitted and funding applied for. Further meetings are to be held with the architect and the services of a quantity surveyor will be necessary.  **Climate Emergency** –  Nine people attended a recent meeting. Many ideas where put forward including, producing a carbon footprint of the village, setting up a social media page and improving bio-diversity. The environmental policy is still being looked at.  An informative meeting with James Cartlidge MP had taken place.  A Show The Love exhibition is currently being held in the library.  **11.02 Quiet Lane – update**  Plans are moving forward slowly. Suffolk Highways have provided a final figure of £5425.00 to complete the project. It is hoped that CCllr Kemp will be able to help with funding from his locality budget. The Parish Council has already budgeted £2692.00. Cllr Brian Stephens is currently reviewing steps to achieve this status without using all of Suffolk County Council services. It may be possible to reduce the price to below £4000.00.  **12.02 Neighbourhood Plan – update**  The call for sites exercise is now complete and the details have been passed onto AECOM (neighbourhood planning technical support)). They will be assessing the sites on Tuesday 27th Feb; councillors are welcome to attend.  **13.02 Placement of rose bushes – opposite Wongs/Cherrytree**  The area in question has been monitored with regards vehicles parking on the green. It appears that currently this is not an issue. This is to be monitored further and reviewed at a later date.  **14.02 Kings Rd play park – fencing of**  Quotes have been received for the fencing of the play park. However, these cannot be actioned until permission is granted by Babergh District Council who owns the land.  **15.02 Risk Assessments**  Copies of the risk assessments had been circulated to all councillors. ***It was*** ***resolved*** to agree these.  **16.02 Correspondence to report**  It was asked if the Parish Council will be organising an event to celebrate VE Day. It was confirmed nothing has been arranged.  **17.02 Date of next meeting** – 10th March 2020  Meeting finished @ 7.50pm |  |
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