**Glemsford Parish Council**

**Minutes of the meeting held on Tuesday 13TH February 2024 at Glemsford Village Hall**

Present: Cllrs: Plumb (chairman), Southgate, Leopold, Brian & Ruth Stephens, Postill & Tunbridge

The clerk.

4 members of the public

**01.02 Parish announcements**

Cllr Southgate was thanked for repairing the tap at the Cemetery during the freezing weather.

**02.02 Apologies for absence**

CCllr Kemp, DCllr Holt, Cllr Mills

**03.02 Declarations of interest/dispensation requests**

Cllr Plumb declared an interest in all planning matters due to being a member of the planning committee at BDC.

**04.01 To adopt minutes of council meeting held on the 9th January 2024**

***It was resolved*** to adopt the minutes.

**05.01 Matters arising from the minutes of the last meeting**

Further enquiries were made about the location of the grit bin on Hunts Hill. It was explained this bin is on private land and the Parish Council cannot give permission to move it.

It appears the playing field committee have not cleared the ditch as requested. A further request is to be sent.

**06.02 To receive reports**

CCllr Kemp –report can be viewed on the website.

DCllr Plumb reported.

**07.02 Planning New applications:**

**DC/24/00013 – 2 Hunts Hill**

Replacement windows

***It was resolved*** to recommend: no reason to object

**DC/24/00147 – Land at Glemsford Sewage Treatment Works, Low St**

Application for prior approval for a proposed mast and associated apparatus.

***It was resolved*** to recommend: no reason to object

**DC/24/00294 – Peverells, Tye Green**

Application for listed building consent – demolish and rebuild rear chimney stack

***It was resolved*** to recommend: no reason to object

**DC/24/00684 – 2 Hunts Hill**

Works to trees in a conservation area – reduce crown of 1no plum tree (T1) by 2m

***It was resolved*** to recommend: no reason to object

**DC/24/00685 – Melton House, Hunts Hill**

Works to trees in a conservation area – 1no cedar (T1) remove deadwood and crossing/rubbing branches and thin the crown by 20% to reduce wind sail

***It was resolved*** to recommend: no reason to object

**Granted applications:**

**DC/23/05595 - 35 Hunts Hill**

Erection of side extension (following demolition of garage) including new hardstanding to front creating 2no parking spaces and turning area

**DC/23/05606 – Greenlawns, Tye Green**

Erection of two storey and single storey rear extensions and front porch. Erection of two bay garage, with storage and guest accommodation above, including new vehicular access (following demolition of existing garage and conservatory)

**Refused applications:**

**DC/23/05620 – Hill House Farm, Lower Rd**

Application to determine if prior approval is required for a proposed change of use of agricultural buildings to dwelling houses and for building operations reasonably necessary for conversion. Conversion of agricultural building to 1no dwelling house.

**08.02 Public question time**

No questions

**09.02 Accounts for approval**

***It was resolved*** to agree the accounts.

***It was resolved*** to agree a retrospective vote for payment to Wayman & Long Solicitors (part solicitor’s fees/part Mixbrow claim for expenses). Cllr Southgate voted against.

Payments for authorisation Feb:

Main account: payments:

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| --- | --- | --- |
| No additional payments | |  |
| Village Hall A/c: payments  No additional payments  Village hall receipts:  Hall hire: £829.00   |  |  | | --- | --- | |  |  | | | |  |

**10.02 Reports from working groups**

**Cemetery**

It is necessary to do a tidy up of the Cemetery and carry out a risk assessment of the graves. A working party is to be arranged for Saturday 2nd March.

**Finance**

The budget figures were produced. ***It was resolved*** to agree the budget.

**Village Hall**

Snagging is on-going.

There has been a request for a hand towel dispenser in the kitchen. Cllr Southgate has offered to install this.

**Neighbourhood Plan**

Technical support has been offered. A meeting is planned to discuss the strategic environmental assessment which needs to be carried out.

It was confirmed that the call for sites that Babergh District Council is currently carrying out has nothing to do with the Neighbourhood Plan.

**Climate Emergency (Greening Glemsford)**

Lesli Tunbridge reported.

It was requested that the hedging at the Cemetery be kept taller near to the wild flower area.

**11.02 Code of Conduct – to review and agree**

***It was resolved*** to agree the Code of Conduct

**12.02 Insurance – to agree adequacy of**

***It was resolved*** to agree the adequacy of insurance

**13.02 H&S Policy, Safeguarding Policy, Equal Opportunities Policy, Charge Card Policy, Internet Banking & Electronic Payments Policy and Environmental Policy – to review and agree**

***It was resolved*** to agree these policies with the exception of the Environmental Policy which needs updating.

**14.02 Library – update**

Cllr Plumb has been in contact with the new person responsible for Suffolk Libraries. However replies are taking some time.

Cllr Southgate suggested the library be decorated and possibly a new carpet fitted whilst it is empty. It could then be rented out whilst a decision is being made as to whether the library will return. Cllr B Stephens suggested giving the library a date to decide upon their intentions. Cllr Plumb will make further contact with Mandy Wilkinson at Suffolk Libraries.

**15.02 Heritage room/multi-function room – update**

Cllr Southgate raised concerns about the Heritage/multi-function room still being unfit for purpose. The room has not been used for the last six months due to the acoustic issues which are the result of a design fault. The architects have not admitted fault.

For reference Cllr Stephens is to arrange some acoustic testing and request advice/remedies, including cost.

Cllr Southgate stated that payment of a solution was not the responsibility of the Parish Council.

**16.02 Correspondence to report**

A resident has kindly offered to pay to have the apple tree on the green at the Church pruned. This was agreed by all.

The telephone box at Fair Green was discussed further. It had previously been confirmed that this was owned by The Local History Society (as per the Parish Council minutes of 2019) however, The Local History Society have no record of this. The clerk is to try and determine ownership. A proposal was put forward for repairs that need to be carried out. The cost for materials is in the region of £900 plus contractor costs. Cllr Plumb advised that if the Telephone Box is owned by the History Society that funding may be available for this project.

The Kernos Centre, a Sudbury Charity has requested a donation to help support local people including Glemsford residents. This is to be an agenda item next month.

**14.12 Date of next meeting** – Tues 12th March 2024 at the village hall

Meeting finished at 8pm

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