**Glemsford Parish Council**

**Minutes of the meeting held on Tuesday 12th March 2024 at Glemsford Village Hall**

Present: Cllrs: Plumb (chairman), Southgate, Leopold, Brian & Ruth Stephens, Mills, Postill & Tunbridge

The clerk.

3 members of the public

**01.03 Parish announcements**

Thanks were given to those who helped tidy the Cemetery and for completing a risk assessment of the graves stones. Thanks also to Councillor Southgate for fixing a temporary tap at the Cemetery and for dealing with the blocked drains at the village hall.

**02.03 Apologies for absence**

CCllr Kemp and DCllr Holt

**03.03 Declarations of interest/dispensation requests**

Cllr Plumb declared an interest in all planning matters due to being a member of the planning committee at BDC.

**04.03 To adopt minutes of council meeting held on the 13th February 2024**

***It was resolved*** to adopt the minutes.

**05.03 Matters arising from the minutes of the last meeting**

Cllr Plumb confirmed that the History Society had been awarded £1000 locality money to repair the telephone kiosk on Fair Green which will become an information centre.

An email had been received giving the Parish Council permission to move the grit bin on Hunts Hill. The moving of the bin, which is currently full of grit, is not the responsibility of the Parish Council as it is situated on private land. The resident is to be advised that if the bin is moved back 5m as requested, Suffolk County Council may not refill it.

**06.03 To receive reports**

CCllr Kemp –report can be viewed on the website.

DCllr Plumb reported.

Cllr Southgate asked about the proposed car parking charges. Cllr Plumb confirmed that the consultation period has just finished and is now in for scrutiny.

**07.02 Planning New applications:**

 **DC/24/00963 – 8 Causeway Close**

Erection of single storey rear extension

 ***It was resolved*** to recommend: no reason to object

 **Granted applications:**

 **DC/24/00013 – 2 Hunts Hill**

Replacement windows

 **Other:**

 **DC/24/00147 – Land at Glemsford Sewage Treatment Works, Low St**

Application for prior approval for a proposed mast and associated apparatus.

 BDC gives notice that prior approval is not required

**08.03 Public question time**

No questions

**09.03 Accounts for approval**

***It was resolved*** to agree the accounts.

Payments for authorisation Mar:

 Main account: payments:

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| No additional paymentsMain account receipts:Income Feb - £90 - Cemetery |  |
| Village Hall A/c: payments

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| Octopus | 939.65 |
| Jet Force (unblock drains) | 210 |
| Comm Action Suf - VH Ins | 1895.67 |

Income - £808 – hall hireVillage hall receipts:Hall hire Feb: £829.00

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**10.03 Reports from working groups**

**Cemetery**

A quotation has been received to move the temporary tap at the Cemetery to a more accessible location at a cost of £300 plus VAT. Money had previously been put aside within the budget for this. ***It was resolved*** to go ahead at a cost of £300 plus VAT

**Finance**

No report

**Village Hall**

The builders are addressing issues on the snagging list. There is no news on the leaking roof.

The acoustic issues in the Heritage room were discussed. It is felt that the architects should be responsible for the cost of rectifying the acoustic issues. Quotes were produced. Cllr Plumb will send these to the architect and directors of KLH Architects. Cllr Plumb is also arranging an on-site meeting.

**Neighbourhood Plan**

A strategic environmental assessment scoping report is being produced.

**Climate Emergency (Greening Glemsford)**

Lesli Tunbridge reported. This can be viewed on the website.

**11.03 Risk assessments – to review and agree**

***It was resolved*** to agree the risk assessments

**12.03 GDPR policies – to review and agree**

***It was resolved*** to agree the GDPR policies

**13.03 Asset list – to review and agree**

***It was resolved*** to agree the asset list

**14.03 Kernos Centre – request for donation**

***It was resolved*** to donate £200 to the Kernos Centre as it helps Glemsford residents. Cllrs Plumb and Southgate abstained from voting.

**15.03 Allotment plot allocations – to consider applicants from outside of the village**

It was confirmed that only Glemsford residents can apply for an allotment plot. This was agreed when the land was rented from the Charity.

**16.03 Placement of a bench on Church green – to consider request**

***It was resolved*** to allow a bench in to be placed on the Church Green. Upkeep of the bench will be the responsibility of those installing it.

**17.03 Playing field – drainage issues/road repairs**

*Standing orders were suspended to allow for public discussion*

Following a request from the Parish Council to the clear the ditch on the playing field approach road, the playing field committee reported that they are looking into this, however, they need to establish who the ditch belongs to. The Parish Council requested that this matter be dealt with urgently as they cannot proceed with the proposed re-surfacing of the car park until the drainage issues are sorted. It was requested that the Parish Council clear the ditch to the rear of the village hall.

The Committee are also looking into the replacement of the main culvert and the resurfacing of the access road. It is hoped to get funding for these projects.

*Standing orders re-instated*

**18.03 Correspondence to report**

Further correspondence had been received from County Broadband regarding the placement of the green box on Tye Green. In response to the Parish Councils request to move this box further back into the hedge line, they have stated this would not be done as it would cost in excess of £25,000.00 to do so. The Parish Council agreed to request payment of an annual wayleave of £1000pa. Cllrs Mills and Southgate voted against this.

A request has been received to lobby for traffic calming measures. The Parish Council have no jurisdiction over highway matters. This would need to be referred to Suffolk County Council Highways department. Cllr Mills is to look into Community Speed Watch.

Concerns were raised over a van parking on the pavement. The resident is to be advised that if this is considered an offence it needs to be reported to the Police.

The mounting of CCTV cameras on the front of a house in a conservation area without permission was reported. The resident is to be informed this is allowed.

**19.03 Date of next meeting** – Tues 9th April 2024 at the village hall following the Annual Parish Meeting to be held at 6.45pm.

Meeting finished at 8.10pm

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