**Glemsford Parish Council**

**Minutes of the meeting held on Tuesday 13th August 2024 at Glemsford Village Hall**

Present: Cllrs: Southgate (chairman), Mills, Tunbridge, Ansell & Holt

Cllr Kemp The clerk.

13 members of the public

**01.08 Parish announcements**

No announcements

**02.08 Apologies for absence**

DCllr Plumb

**03.08 Declarations of interest/dispensation requests**

Cllr Holt declared an interest in all planning matters due to being a member of the planning committee at BDC.

**04.08 To adopt minutes of council meeting held on the 11th June 2024**

***It was resolved*** to adopt the minutes of the meeting of the 11th June 2024. Cllrs Southgate and Holt abstained from voting

**05.08** **To adopt minutes of council meeting held on the 25th July 2024**

***It was resolved*** to adopt the minutes of the meeting of the 25th July 2024

**06.08 Matters arising from the minutes of the last meeting**

From Public question time in June the following was stated:

*The playing field committee asked about their request to use s106 money held at BDC for the provision of seating and to improve access for family and disability access. Cllr Plumb stated that s106 funds cannot be used for seating.*

Upon further investigation BDC has confirmed that s106 funds can be used for recreational items including seating and improved access.

**07.08 To receive reports**

CCllr Kemp reported – report can be viewed on the website.

Concerns were raised regarding the road repairs/re-instatement carried out by Gigaclear. CClr Kemp is to make enquiries with SCC. DCllr Holt will act as a contact with Gigaclear.

DCllr Holt reported – report can be viewed on the website.

**08.08 Planning New applications:**

The following two applications are retrospective votes due the July meeting being cancelled:

 **DC/24/02532 – Fair Green House, 15 Fair Green**

 Erection of front porch and replacement of cement based pebbledash to front wall with lime plaster render

 ***It was resolved*** (retrospectively) to recommend: no reason to object

 Cllrs Southgate & Holt abstained from voting

 **DC/24/02751 – Wongs Takeaway, 31 Egremont St**

 Change of use from takeaway (Sui Generis) to office (Class E) and installation of solar panels.

 ***It was resolved*** (retrospectively) to recommend: no reason to object. Cllrs Southgate & Holt abstained from voting

 **DC/24/02958 – 19 The Pippins**

Erection of rear two storey and single storey extension (following demolition of existing conservatory)

 ***It was resolved*** to recommend: no reason to object

 **DC/24/03439 – 38B Egremont St**

Application for works to trees in a conservation area – fell 1no tree (T1)

 ***It was resolved*** to recommend: no reason to object

 **Granted applications:**

 **DC/24/01959– 34 Long Pastures**

Erection of a single storey rear extension

 **DC/24/02532 – Fair Green House, 15 Fair Green**

 Erection of front porch and replacement of cement base pebbledash to front wall with lime plaster.

 **DC/24/02054 – 5 Egremont St**

Application under S73 for the removal or variation of a condition following grant of DC/23/04640 dated 22/09/2023 Town & Country Planning Act 1990 (as amended) – replacement of windows and render and installation of roof lights to rear roof. To vary condition 1 (approved plans and documents) – to remove canopies to front bay windows and fix timber façade.

 **DC/24/02953 – 6 Brook St**

Application for works to a tree in a conservation area – fell 3no Lombardy Poplars and 3no conifers, reduce 1no Norway Spruce by up to 3m

 **Refused applications:**

 **DC/24/01285 – Land to the west of 1-6 The Sidings, Lower Rd**

Use of land for siting 2no holiday lodges

 **Appeal decision:**

 **Appeal ref App/D3505/W/23/3325891 –**

 **Ref App DC/23/01486 – 20 Tye Green**

The appeal is allowed and planning permission is granted for a single storey dwelling to the rear of the garden of 20 Tye Green using the present highway access after demolition of a recently constructed annexe to 20 Tye Green, subject to the conditions in the schedule.

**09.08 Public question time**

It was asked if a decision had been made on the planning application at Greenlawns, Tye Green. It was confirmed the Parish Council had not received any notifications.

Concerns were raised about the overgrown trees in Greyhound Rd, also, the tree which had been cut down but not cleared away. The clerk is report these to BDC and SCC highways.

**10.08 Accounts for approval**

***It was resolved*** to agree the accounts (Cllr Holt abstained from voting)

Payments for authorisation Aug:

 Main account: payments:

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| --- | --- |
| Charge card - July | 62.2 |
| BDC dog/litter bin emptying | 2898 |
| SALC - audit service | 474 |
| SALC - training | 76.8 |
| Sud Town Council - playparks | 420 |
| Charge card - Aug | 15.51 |
| SALC - training | 42 |
| Main account receipts Jul:Cemetery - £355Allotments – 165VAT refund - £13741.78Village Hall accounts: payments:

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| --- | --- |
| Octopus - July | 194.39 |
| Tree VH | 400 |
| Cowlin Plant - ditch VH | 300 |
| T&P Fire - service | 192 |
| Octopus - Aug | 173.96 |
| PPL/PRS | 479.14 |

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|  Village hall receipts July: Rent: £1087 |  |

**11.08 Reports from working groups**

Councillors were reminded that at this present time all councillors will remain on all working groups and will continue to meet on the first Tuesday of each month as necessary.

**Cemetery**

No report

**Finance**

No report

**Village Hall**

Enquiries have been made about hiring out the tables and chairs from the village hall. It was agreed it was difficult to hire out these items in case someone wanted to hire the hall. Also, concerns were raised about health and safety. ***It was resolved*** not to allow the hire of tables and chairs away from the premises.

**Neighbourhood Plan**

No further update

**Climate Emergency (Greening Glemsford)**

Cllr Tunbridge reported. Report on the website

A community litter pick will take place on Sunday 29th Sept.

**12.08 Bus shelter – update of works**

Cllr Tunbridge has managed to obtain £125 worth of materials from Wickes builders merchants. It is hoped that the Scouts will paint the outside of the shelter on the 1st September. The inside of the shelter requires some work before this is repainted. Flooding issues/drainage need to be looked into also. The next phase of works to the bus shelter will be to look into possible side openings, solar lighting and the placement of an inside bench. The public are to be asked for their opinions on these works. It is hoped to do a survey.

**13.08** **Allotments – assessment of site – update**

A previous councillor met with an allotment holder when visiting the allotment car park. There did not appear to be much rubbish on the car park surface as previously reported. This car park was established when BDC had finished using the site, it was stoned/shingled and was in good order.

An ex-paramedic has stated that he did not feel there would be an issue with regards access for an emergency vehicle.

Cllr Southgate has agreed to rehang the gate on the other side as requested by plot holders. Once this is done this will be a permanent position.

The Allotment Society has asked to amend the allotment agreement. This was agreed subject to agreement by the Parish Council.

**14.08** **Placement of Christmas tree – Village Hall grounds**

Cllr Mills has made enquiries about a Christmas tree. To supply a 2.5m-3.5m tree (delivered) would be at a cost of £245 inc VAT. ***It was resolved*** to go ahead with this at a cost of £245 inc VAT. Once the position of the tree has been agreed lighting will be looked into.

**15.08** **Financing of solar panels – village hall**

Grant funding applications are underway to install solar panels (to include the provision of storage batteries) on the village hall. The CIL funding enquiry with BDC has now progressed to a full application. However, this would only provide up to 75% of the cost of approx. £40,000 inc VAT.

If further funding applications are not forthcoming Cllr Tunbridge requests that a contingency of £8333 (exc VAT) from funds received from the mast installation be allocated towards this project.

Concerns about this expenditure were raised as funding may be required for substantial play park repairs.

***It was resolved*** not to go ahead with the request for a £8333 contingency. Two votes in favour, three votes against.

**16.08** **Re-surfacing of village hall carpark - funding application update**

Following a meeting with Julie Hammond of BDC spatial infrastructure team it has been confirmed that CIL funding as applied for, cannot be used for the resurfacing of the car park and fixing of the drains at the village hall. CIL funding is only available when it offers an additionality factor, for example the adding of white lines, bike parks and adding disabled parking bays etc. It cannot be used for repairs/maintenance. Cllr Holt will carry this forward at BDC.

Drainage issues on the car park will need to be addressed.

**17.08 .gov email addresses – to agree use of**

***It was resolved***  to purchase .gov email addresses for councillors and the Parish Council at a cost of £264 plus VAT per year. This would be for 11 email addresses.

**18.08 Request use of mobile speed camera or enforcement officer for A1092 (Lower Rd) also, request for use in the village – to agree. To discuss Community Speed Watch.**

Following reports of speeding on the Lower Rd ***it was resolved*** to request the use of mobile speed cameras or an enforcement officer. Also, it was agreed Cllr Mills will look into organising a Community Speed Watch group.

The erection of fencing at the bottom of Skates/Lower Rd is causing visibility issues at the junction. This is to be reported to SCC Highways.

**19.08** **Co-option of new Parish Councillors**

***It was resolved*** to co-opt the following councillors:
Margaret Holt – proposed by Cllr Ansell, seconded by Cllr Holt – vote: all agreed

Wendy Hall – proposed by Cllr Tunbridge, seconded by Cllr Ansell – vote: all agreed

Paul Marks – proposed by Cllr Ansell, seconded by Cllr Tunbridge – vote: all agreed

Debbie Broadbent – proposed by Cllr Ansell, seconded by Cllr Tunbridge – vote: all agreed

**20.08 Correspondence to report**

Correspondence has been received raising concerns about safety with regards parking on the road near to the doctor’s surgery. It was explained that if it was felt the parking was illegal or dangerous it needs to be reported to the Police. The Parish Council has raised this issue with the surgery as it appears an employee is parking near to the junction.

**21.08 Date of next meeting** – The next Parish Council meeting will be held on Tues 10th Sept 2024 at the village hall at 7pm

Meeting finished at 8.40pm

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