**Glemsford Parish Council Meeting**

**Minutes of meeting held on Tuesday 11th September 2018 @ 7.15pm at Glemsford Village Hall**

Present: Cllrs: Plumb (chairman), Southgate, Sewell, Leopold, B Stephens, Cain & R Stephens

The clerk.

18 members of the public.

**01.09 Chairman’s announcements**

Cllr Plumb explained that standing orders would be suspended during planning to include public discussion.

**02.09 Apologies for absence**

CCllr Kemp & Cllr Homer

**03.09 Declarations of interest/dispensation requests**

Cllr Plumb declared an interest in all planning matters due to being a member of the planning committee at BDC.

Clls Southgate, B Stephens and R Stephens declared an interest in planning item DC/18/03646, New St Farm

**04.09 To adopt minutes of council meeting held on the 14th August 2018**

***It was resolved*** to adopt the minutes

**05.09 Matters arising from the minutes of the last meeting**

None

**06.09 To receive reports**

**CCllr Kemp –** A full report can be viewed on line or at the clerk’s office.

**DCllr Plumb** – The BDC monthly briefing notes are available to view at the Parish Council Office.

No further action has been taken regarding the problems at Hammond Croft and the allotment site. The report read by DCllr Holt last month detailing these problems is private and not available for public viewing. Cllr Southgate had been contacted by BDC regarding the allotment site, however there are still concerns that the electricity point has not been dismantled and is still live and dangerous (DCllr Holt to follow up on this matter)

**DCllr Holt** – There is no further news on the re-opening of the Post Office.

**07.09 Planning New applications:**

**DC/18/03472 – The Edge, Skates Hill**

Erection of cart lodge and workshop

***It was resolved*** to recommend ‘no reason to object’

**DC/18/03646 – New St Farm, New St**

Conversion of existing agricultural barn, rebuilding of linked yard buildings, removal of redundant buildings and erection of extensions to barn, creation of car park and new access to site to facilitate use for weddings , functions and events.

***It was resolved*** to recommend refusal

Doesn’t comply with CS15 – sustainable development in BDC

NPPF 116 – detrimental effect on the environment, landscape and recreational opportunity

NPPF 125 – light pollution

NPPF 132 – effect on heritage asset

No detailed highway report

Not all noise issues addressed

**DC/18/03648 – Angel House, 12 Egremont St**

Construction of a lean to garden room

***It was resolved*** to recommend ‘no reason to object’

**DC/18/03649 – Angel House, 12 Egremont St**

Application for listed building consent. Construction of a lean to garden room.

***It was resolved*** to recommend ‘no reason to object’

**DC/18/03694 – Angel Inn, Egremont St**

Application for listed building consent. Installation of replacement signage.

***It was resolved*** to recommend ‘no reason to object, subject to heritagedepartment comments

**DC/18/02417 – 28 Tye Green**

Erection of two storey and single storey extension to rear of house and new garage

***It was resolved*** to recommend refusal

Inadequate access to proposed garage

Loss of amenity – light to no 30 Tye Green

It was explained that the above resolutions were made but the vote was not quorate.

**Granted applications:**

**DC/18/02794 – Rivendell, 1 Pearsons Close**

Erection of a single storey side extension

**DC/18/02855 – 8 Long Pastures**

Notification for prior approval for a proposed larger home extension under schedule 2, part 1, class A of the Town and Country planning (general permitted development) Order 2015 extending 5.5m from rear wall with maximum height of 3.304m and eaves height of 3.304

(Prior approval has been granted subject to conditions)

**DC/18/03248 – 7 Windmill Row**

Notification for prior approval for a proposed larger home extension under part 2, class A of the Town and Country planning (general permitted development) order 2015 – erection of single storey rear extension. (Prior approval to the development is not required)

**Refused applications:**

**DC/18/00912 – 17 Brices Way**

Erection of a two bedroom dwelling

**08.09 Public question time**

Enquiries were made about the Youth Club. It was confirmed this still operates on a Thursday evening at the village hall.

A draft flyer has been drawn up to recruit new trustees for the playing field.

Concerns were raised that planning responses from the public are not appearing on the BDC website. DCllrs Plumb and Holt are to look into this matter.

Amended details of the planning application at 28 Tye Green were discussed.

**09.09 Accounts for approval**

***It was resolved*** to agree the accounts

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| |  |  |  |  | | --- | --- | --- | --- | | Gardens ARB | 480 | | | | N Hayward Roofing | | 48 | |  | |  | | |  |
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| **10.09 Banking up of Tye Green**  ***It was resolved*** to accept the quote @ £800.00  **11.09 Speed Indicator Devices – purchase of**  ***It was resolved*** to purchase two units with maximum life batteries plus two additional batteries at a cost of £5745.10 plus sundry fittings. CCllr Kemp has kindly agreed to reimburse the Parish Council for the cost of these from his Locality Budget.  **12.09 Cutting back of trees at village hall**  ***It was resolved*** to go ahead with these works at a cost of £1080.00  **13.09 Report from finance working group meeting**  **C.I.L./s106 money**  C.I.L balance currently stands at £9,936.95  s106 balance currently stands at £47,259.03  **C.I.L.** – enquiries are to be made as to whether these funds can be used for the proposed extension to the village hall/possibility of making the hall into a community centre.  **S106** – enquiries are to be made as to whether these funds can be used for:   * Installation of lay-bys * Playing field land swap expenses * Acquisition and development of land at the Cemetery   ***It was resolved*** to agree the finance report  **14.09 Report from the Cemetery working group meeting**  **Clearing/tidying of graves**  Graves are once again in need of a ‘tidy-up’. It was agreed that a notice will be displayed on the Cemetery notice board requesting that graves are tidied by the 8th October. After this time the Parish Council will remove any non-conforming items. Non-perishable items will be stored in the mortuary building.  **Land purchase and associated works**  Cllr Southgate has met with the landowner and agreed the size of the plot to be purchased.  A specification of works to be carried out is to be drawn up by Cllr Southgate. This work will then be put out for tender.  **Notice board**  A previously used wooden notice board is to be placed on the mortuary building.  **Risk assessment**  A risk assessment of the Cemetery is to be carried out when the graves are tidied.  ***It was resolved***  that two footpath notices are to be purchased.  ***It was resolved*** to agree the Cemetery report  **15.09 Report from the village hall working group meeting**  **Proposed extension**  Revised plans have been received back from the architect. It was agreed to approach local builders for costings.  There are many sources of funding, including:  *BDC/MidSuffolk*  *Suffolk Foundation*  *Possible use of s106/CIL money*  *Community fund raising*  *Heritage Lottery*  *Public Works Loan Board*  *Funding from local land fill sites (within 10miles)*  Cllr Cane and the clerk are hoping to arrange a meeting with Gt Cornard PC who are currently extending their village hall.  **Container**  The container at the village hall is deteriorating.  The future of this is to be discussed further at the next Parish Council meeting. Ideas from the public may be sought.  **Fire risk assessment**  It is two years since the last risk assessment was carried out. ***It was resolved*** that an assessment is carried out at a price of approx £320 plus VAT  **Blue recycling bin for village hall**  ***It was resolved*** that a blue recycling bin is obtained for the village hall. This can be obtained free of charge from BDC.  **Request from Scouts for reduced hall hire fees**  The Scouts have asked if reduced fees could be obtained if they hired the village hall. They currently pay £8 per session and would like the v/hall for the same cost. The hall hire would normally cost £15 (this is a charitable rate which would normally cost £24 for the 2hrs). ***It was resolved*** that the cost is not dropped to £8 as it has already been discounted at £15.  **16.09 Correspondence**  BDC are undertaking a consultation on its draft statutory Gambling Act 2005; statement of principles policy document. All comments can be received up until the 12th October 2018.  SCC Highways are no longer providing ‘grit heaps’ due to the damage they can cause the environment due to salt leaching into the highway verges and the underlying groundwater and watercourses. Parish Councils are being asked to apply for new grit bin sites.  Enquiries were made asking about plans to purchase and install silhouettes of our local fallen (There But Not There’ campaign). It was decided not to carry this matter forward |  |
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**17.09 Date of next meeting**

9th October 2018

Meeting finished @ 8.05 pm