**Glemsford Parish Council Meeting**

**Minutes of the virtual meeting held on Tuesday 8th September 2020 @ 7pm**

Present: Cllrs: Plumb (chairman), Southgate, Leopold, Cain, B Stephens, R Stephens & Sewell

DCllr Holt. The clerk.

3 members of the public.

**01.09 Parish announcements**

The Cemetery has received a £10,000 grant from BDC.

**02.09 Apologies for absence**

Richard Kemp

**03.09 Declarations of interest/dispensation requests**

Cllr Plumb declared an interest in all planning matters due to being a member of the planning committee at BDC.

**04.09 To adopt minutes of council meeting held on 11th August 2020**

***It was resolved*** to adopt the minutes.

**05.09 Matters arising from the minutes of the last meeting**

None

**06.09 To receive reports**

**CCllr Kemp –**

A full report can be viewed on the website.

**DCllr Holt** - BDC monthly report:

*Suffolk’s resilience partners urge people to queue responsibly outside bars and pubs*

*Those looking to enjoy a drink with their friends are being urged to remember Coronavirus is still a very real threat to everyone’s health.*

*Babergh and Mid Suffolk receive Government funding to install solar carports*

*Environmentally-friendly initiatives across Babergh and Mid Suffolk, including electricity micro-generation and solar storage carports, received a major boost last month, with government matched funding of up to £800,000.*

*Shopping local could provide lasting impact on the high street*

*High Streets across Babergh and Mid Suffolk could benefit from almost £19m of additional income over the next 6 months, if all adults spent an extra £5 by shopping local every week*

*Sudbury’s next generation join the fight against littering*

*A family litter picking scheme run by Sudbury Town Council’s community wardens, supported by Babergh District Council, is set to ensure Sudbury remains one of Suffolk’s cleanest towns.*

*Leisure upgrade provides post-lockdown boost*

*A £2.4m extension and refurbishment at Kingfisher Leisure Centre in Sudbury is making it possible for more customers to enjoy a safe return to fitness following lockdown.*

*Suffolk Winners Announced for Food Savvy’s Delicious Drawings Competition*

*Two children from Ipswich will have their ‘Delicious Drawings’ on display from 17 August in their local East of England Coop stores after winning #FoodSavvy’s ‘Delicious Drawings’ Competition.*

*Homes Sweet Homes – Babergh’s multi-million pound investment in social housing*

*Babergh District Council has recently secured a deal for 45 new-build homes in Sudbury to help low-income house-hunters – part of a multi-million pound investment in council housing across the district.*

*Business innovation to be celebrated at new awards event*

*Forward thinking businesses, large and small, are being invited to enter the inaugural Innovation Awards 2020, being run by Babergh and Mid Suffolk District Councils.*

*Littering resources for community groups and parishes*

*The UK has seen an increasing trend of litter being left behind in parks and open spaces following the continued easing of lockdown. You may wish to share Keep Britain Tidy's #LoveParks campaign resources and DEFRA's 'respecting the outdoors' campaign graphics to encourage our communities and visitors to put their litter in the bin or if full to take it home with them.*

*2020 Annual Canvass text messages*

*The Annual Canvass process is now well underway, with the initial letters going out earlier this month. To help streamline the process we are encouraging an electronic process. Electoral services will be trialling the free gov.uk notify service - sending text message reminders to electors that have notified us they are new to a property, but are still required to complete the registration process, to ensure that they are able to register to vote.*

More details on any of the above can be read on the BDC website

**07.09 Planning New Applications:**

 **DC/20/03324 – Windermere, 22 Bells Lane**

Change of use of class C3 dwelling house to C2 residential institution, a residential 5 bed therapeutic children’s home

***It was resolved*** to recommend refusal - The Parish Council does not object to a facility for young people in the village. However, the location is inappropriate with regard to the small size of the plot and its location in a cramped residential area.

*Cllr Southgate abstained from voting*

**DC/20/03518 – Old Police House, Bells Lane**

Erection of new front garage with a link to main house

***It was resolved*** to recommend refusal. Outside of building line in a conservation area

**DC/20/03188 – Clockhouse, Cavendish Lane**

Notification for works to tree/s in a conservation area – fell 1no horse chestnut due to decay

***It was resolved***to recommend*-* no reason to object

**DC/20/03509 – 10 Brook St**

Notification of works to a tree in a conservation area – T1 walnut – remove major deadwood, reduce one limb by 40% and another by 2-3m to balance and raise crown.

***It was resolved*** to recommend *– no reason to object*

**DC/20/03575 – Land adjacent to Belle Vue, Skates Hill**

Application for approval of reserved matters following outline approval DC/18/05285 Town and Country Planning (Development Management Procedure) (England) Order 2015 - Details of the appearance, landscaping, scale and layout for Erection of 1No dwelling

***It was resolved***to recommend – no reason to object

**DC/20/02594 – 174 Kings Rd**

Planning Application. Use of summerhouse outbuilding as dog grooming salon. (Retention of)

 ***It was resolved*** to recommend – no reason to object

 **DC/20/03746 – Hi Tor, Skates Hill**

Erection of single storey front and rear extensions and conversion of garage to additional living accommodation (amended scheme to that approved under DC/20/00408)

***It was resolved*** to recommend – no reason to object

**Granted applications:**

**DC/20/02984 – 4Whitlands**

Erection of a single storey rear extension (amended scheme to DC/20/01792)

**DC/20/02754 – 6 Spring Meadow**

Erection of new roof and application of cladding to existing single storey extension. Installation of replacement doors and windows

**DC/20/01885 – The Cemetery, Churchgate**

Change of use of agricultural land to extend Cemetery

**08.09 Public question time**

The Parish Council were asked if they could help regarding trees being felled in conservation areas. It was explained that this is very difficult to control unless a tree had a tree preservation order on it. A Tree Charter was discussed; it is hoped this can be included in the new Neighbourhood Plan. Planting more trees in the village was suggested.

It was confirmed that trees are to be planted on a piece of land at the allotment carpark in March.

**09.09 Accounts for approval**

***It was resolved*** to agree the accounts:

|  |  |
| --- | --- |
| Charge card | 283.99 |
| D George - new laptop | 704.96 |
| C Colman - laptop set up | 90 |
| Gardens ARB | 600 |
| ICENI-soap/gel dispensers etc | 466.42 |
| Altek Chemicals-legionella testing |  132  |
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**10.09 Reports from working group– Cemetery, Finance, Village Hall, Neighbourhood Plan, Climate Emergency and report from playing field management committee.**

**Cemetery**

Cemetery – planning permission has been granted for change of use of the land.

Finance – no report

V/hall – The clerk gave thanks to councillors who helped make the hall Covid safe. There are lots of new bookings for the hall.

Plans were circulated to councillors of the proposed extension to the village hall. ***It was resolved*** to ahead with this plan and to advise KLH Architects to move forward with making a planning application.

Neighbourhood Plan – the next round of grant funding has been applied for.

Climate Emergency – No report. Cllr Southgate suggested Lesli makes contact with the Greenlight Trust who may be able to help with finding areas for trees to be planted.

Playing field – the following report was read:
*Could you please report in the next meeting that the public liability insurance has been renewed, business rates paid and contractor responsible for flailing the bramble and clearing the waste has been paid. Could you also report that the application for £10,000 from the babergh Community grant has been successful and the monies deposited in to the charity account and give thanks to councillor Steve Plumb for overlooking this process.*  A set of accounts were provided.

**11.09 Village Notice board – possibility of**

A small working group is to be arranged to discuss designs, costs and a suitable location to place the board. Planning permission may need to be obtained. This will be an agenda item next month.

**12.09 Emergency Plan**

An emergency plan group was set up some years ago, but very little contact has been made recently. Cllrs Plumb and Southgate are to make enquiries.

**13.09 Correspondence**

Rev Prigg enquired about the possibility of holding an open air service for Remembrance Sunday on the playing field. This would require the agreement of the Playing field committee. Alternatively, the Parish Council has offered use of the area surrounding the village hall.

**14.09 Date of next meeting** – 13th Oct 2020

Meeting finished @ 8.10pm

(For reference: a recording of this meeting was made via Zoom)

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