**Glemsford Parish Council**

**Minutes of the meeting held on Tuesday 10th September 2024 at Glemsford Village Hall**

Present: Cllrs: Southgate (chairman), Mills, Tunbridge, Ansell, Michael Holt, Margaret Holt, Broadbent

Cllr Kemp. The clerk.

3 members of the public

**01.09 Parish announcements**

Thanks were given to the Scouts for painting the bus shelter and to Laurie Milton for painting the speed bumps on the village hall approach road.

There will be a part II meeting for Parish Councillors.

**02.09 Apologies for absence**

DCllr Plumb, Cllrs Hall & Marks

**03.09 Declarations of interest/dispensation requests**

Cllr Holt declared an interest in all planning matters due to being a member of the planning committee at BDC.

**04.09 To adopt minutes of council meeting held on the 13th August 2024**

***It was resolved*** to adopt the minutes of the meeting of the 13th August 2024.

**05.09 Matters arising from the minutes of the last meeting**

The outside of the bus shelter is now painted. The inside refurbishment/decoration is to be decided upon. A survey will take place to ask the public what they would like. Chambers buses have been approached to ask for a new notice board.

The bus shelter will be an agenda item next month.

**06.09 To receive reports**

CCllr Kemp reported – report can be viewed on the website. CCllr Kemp has offered to help fund the bus shelter works from his Locality budget.

DCllr Holt reported – report can be viewed on the website.

**07.09 Planning New applications:**

 **DC/24/03678 – Lynward, 4 Hunts Hill**

Application for works to a tree in a conservation area – T1 plum to reduce the height by 2m leaving it 4m tall

 ***It was resolved*** to recommend: no reason to object

 **DC/24/03677 – South House, Bells Lane**

 Application for works to a tree in a Conservation Area - Reduce 1No Yew Tree (T1) at the sides by 1.5 m (leaving a total width of 4m), keeping it a sensible size for its location next to the house.

 ***It was resolved*** to recommend: no reason to object

 **Granted applications:**

 **DC/24/02101 – 36 Tye Green**

Replacement of existing door and window and construction of new brick surrounds

**08.09 Public question time**

No questions

**10.08 Accounts for approval**

***It was resolved*** to agree the accounts

Payments for authorisation : Sept

 Main account: payments:

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| King & Co - Xmas tree VH | 257.5 |
| A Southgate-padlock Cemetery | 15.98 |
| D Gotts-grass cutting | 3570 |
| Parish-On-Line | 240 |
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| Main account receipts Aug:Cemetery - £565Village Hall accounts: payments:

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| Octopus  | 180.25 |
| Broad Oak Services-tree VH | 400 |
| A Southgate-paint VH speed bumps | 71.56 |
| L Tunbridge-medical kit items | 10.97 |

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**11.08 Reports from working groups**

**Cemetery**

No report

**Finance**

***It was resolved*** to cancel the Zoom subscription as it is no longer used.

The lights on the Christmas tree on Fair Green are in a very poor state of repair. It is the intention to get them working again, however, in their present condition it is unlikely. ***It was resolved*** to set a budget of £36883.00 plus VAT for the supply and installation of new lights. EDF are to be approached in the hope they will install the lights free of charge as they had done previously.

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**Village Hall**

There has been no further communication from the builders with regards snagging that the Parish Council feels is still outstanding. ***It was resolved*** to obtain an independent report of potential snagging.

There are still issues with the acoustics in the Heritage Room. ***It was resolved*** that an acoustics test is carried out at a cost of £895.00 plus VAT.

There are some electrical repairs required at the village hall; to relocate the AC controller into the main hall, to replace the emergency luminaire in the WC and to investigate the fault to the light above the defib unit. ***It was resolved***  these are carried out at a cost of £352.38 plus VAT.

To comply with fire regulations it is necessary to have an annual service carried out on the shutters in the kitchen. ***It was resolved*** that the service is carried out at a cost of £402.00 plus VAT

**Solar Panels – update on funding applications**

Cllr Tunbridge has managed to obtain a grant offer of £10k from The Rural Communities fund towards the purchase of the solar panels and batteries. It is hoped the balance will be provided by CIL funds.

***It was resolved*** to take a retrospective vote to agree the applications for these grants.

**Village Hall sign/Parish Council office sign**

It was agreed to re-instate the idea of a village hall sign. There is already money set aside in the budget for this. The possibility of a Parish Council Office sign is also to be looked into.

**Neighbourhood Plan**

The Parish Council is still waiting for the final Environmental Assessment to be received from the government appointed consultants. Once received, the Parish Council will be in a position to consider all the comments received to the draft Plan and what changes should be made ahead of submitting the Plan to Babergh District Council.  It is hoped that than can be achieved in the next 2-3 months

**Climate Emergency (Greening Glemsford)**

No report.

A community litter pick will take place on Sunday 29th Sept.

**11.09 Play park repairs**

***It was resolved*** that any repairs to Schoolfield, Kings Rd and The Village Hall playparks are held off until after the next risk assessment (to be carried out in January). At this time it is hoped to look into revitalising the areas working in conjunction with any repairs. Also, to discuss with the playing field committee the possibility of new equipment on the playing field.

***It was resolved***  that repairs are carried out to the skate park at a cost of £750 and signage is obtained as recommended.

**12.09 Co-option of new Parish Councillor**

No action taken

**13.09 Correspondence to report**

BDC have requested a dog fouling incident be included in the Parish Council newsletter. This will be included together with the information posted on the Parish Council Facebook page and Glemsford Matters.

A response has been received concerning parking near to the doctor’s surgery. The Practice Manager has confirmed that they limit the number of staff permitted to park in their car park to doctors/advanced nurses, the pharmacy and staff with disabilities, in order that there is as much parking available for patients as possible. The remainder of staff are expected to park on the local roads, but will be reminded to adhere to the Highway Code and use common sense. They say that they would be supportive of parking restrictions in the immediate area of Chestnut road to assist with alleviating any problems caused by inappropriate parking.

**21.08 Date of next meeting** – The next Parish Council meeting will be held on Tuesday 8th October 2024 at the village hall at 7pm

Meeting finished at 7.45pm

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