**Glemsford Parish Council Meeting**

**Minutes of the virtual meeting held on Tuesday 13th October 2020 @ 7pm**

Present: Cllrs: Plumb (chairman), Southgate, Leopold, Cain, B Stephens, R Stephens & Sewell

CCllr Kemp, DCllr Holt. The clerk.

1 member of the public.

**01.10 Parish announcements**

None

**02.010 Apologies for absence**

None

**03.10 Declarations of interest/dispensation requests**

Cllr Plumb declared an interest in all planning matters due to being a member of the planning committee at BDC.

**04.10 To adopt minutes of council meeting held on 8th Sept2020**

***It was resolved*** to adopt the minutes.

**05.10 Matters arising from the minutes of the last meeting**

None

**06.10 To receive reports**

**CCllr Kemp –**

A full report can be viewed on the website.

CCllr Kemp advised the Parish Council to apply for the installation of electric charging points for vehicles.

**DCllr Holt** - BDC monthly report:

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| ***Babergh and Mid Suffolk welcome £100,000 government funding to tackle rough sleeping/homelessness***  *Babergh and Mid Suffolk District Councils have been awarded £100,000, through the Next Steps Accommodation Programme. This is to help cover the costs of commercial hotels needed to provide accommodation and support during the colder weather.*  ***Go-ahead for new homes secures woodland for Wherstead***  *Detailed plans for 75 new homes at Wherstead recently received the green light – including ‘affordable homes’ for low income house-hunters and the gift of public woodland to the local community.*  ***Councillors reach consensus in concerns about changes******to the planning system***  *Babergh and Mid Suffolk District Councils have approved a response to the Government’s planning consultation – with councillors in agreement that proposed changes would not support the councils’ ambition to build thriving communities with bright and healthy futures.*  ***Chairman re-elected to serve a second term***  *Babergh District Council has agreed that Councillor Kathryn Grandon will remain Chairman of the Council for 2020/21.*  ***New in-house public realm service set to pave way for biodiversity ambitions***  *Babergh’s cabinet has approved plans which will see the management of public open spaces, playgrounds, and litter bins move in-house, in line with neighbouring Mid Suffolk.*  ***Fresh plans unveiled for Sudbury’s post-Covid future***  *Fresh plans for the future of Sudbury town centre were unveiled at the recent Sudbury Vision Steering Group meeting. The draft master plans offer of a fresh, holistic approach for the future of Belle Vue Park, Hamilton Road quarter and Market Hill by creating better connectivity and co-ordinated site master planning. The next step in developing these plans will be a public engagement around the design of Market Hill which will open later this autumn.*  ***Babergh schoolchildren to benefit from the return of Creative Young Weavers***  *Primary schools in Sudbury will learn about the silk industry and weaving process as Creative Young Weavers returns – continuing the legacy of Sudbury Silk Stories and weaving the way for future generations.*  ***New owners announced at former Philips Avent manufacturing site***  *Babergh District Council has welcomed the announcement of new owners at the former Avent manufacturing facility on Lower Road in Glemsford. The site has been sold to GCB Cocoa UK Limited, a subsidiary of the Malaysian firm Guan Chong Berhad (GCB) Group. The site will now be used to manufacture a range of cocoa products.* |
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DCllt Holt asked if there were any updates on the proposed fencing at the Kings Rd play park. It was explained that BDC were now in receipt of the lease and the PC are awaiting confirmation to proceed. DCllr Holt is to make further enquiries.

**07.10 Planning New Applications:**

**DC/20/03379 – 84 Egremont St**

Replace rendering with hardie plank

***It was resolved*** to recommend approval

**Granted applications:**

**DC/20/02347 – Willow Farm, Lower Rd**

Variation of condition 6 (restriction on operational times) on planning permission DC/18/05055

**DC/20/02223 – Coleridge House, Churchgate**

Outline permission. Sub-division of garden and erection of 1no dwelling

**DC/20/03102 – Chirbury House, 4 Rectory Close**

Tree works in a conservation area. T1 Sumac: to fell to ground level T2 Pear: to fell to ground level T3 small sycamore: to fell to ground level T4 large sycamore: to remove several small limbs over the lawn to raise the canopy to open up garden area. BDC does not wish to object

**DC/20/03182 – Fair Green House, 15 Fair Green**

Tree works in a conservation area. Fell 1no cherry tree (A) outgrown position overshadowing neighbouring property and shallow roots affecting lawn/drains. Crown reduce cherry tree (B) by 25% and reduce by 2mts on each side to improve growth, balance and shading. Crown reduce 1no bay laurus nobilis and re-shape due to growth, balance and shading. BDC does not wish to object.

**DC/20/02594 – 174 Kings Rd**

Continued use of summerhouse as dog grooming salon

**DC/20/03509 – 10 Brook St**

Tree works in a conservation area. T1 (walnut) remove major deadwood, reduce one limb by 40% and another by 2-3m to balance and raise crown. BDC does not wish to object

**DC/20/03188 – Clockhouse, Cavendish Lane**

Tree works in a conservation area. Fell 1no horse chestnut due to decay. BDC does not wish to object

**08.10 Public question time**

An update was given on the building works at the old Silk Mill in Chequers Lane. The site is progressing nicely. There is a contact number available on a board at the site if anyone has any complaints.

**09.10 Accounts for approval**

***It was resolved*** to agree the accounts:

The village hall electricity a/c is £436.92 in credit (after an updated meter reading)

Main A/c:

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| Charge card | | 441.14 | | |
| SALC - payroll | | 129.6 | | |
| Gardens ARB | | 2361.7 | | |
| One Suffolk website renewal | | 60 | | |
| Village Hall A/c | | |  | |
| Iceni - V/H soap/towels | 65.09 | | |
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**10.10 Reports from working group– Cemetery, Finance, Village Hall, Neighbourhood Plan, Climate Emergency and report from playing field management committee.**

**Cemetery** – No report

**Finance** – No report

**V/hall** – Notes from the working group meeting were read out:

*Following a meeting (Cllr Cain, Plumb & Leopold in attendance) with KHL Architects on the 16th Sept amendments to the plans were made to include a bar and a change to the storage area (currently the PC office) to include a window at the end of a corridor.*

*The architects supplied revised plans which were circulated to councillors.*

*It was agreed at the working group meeting that the bar was not to be included as it had already been resolved to accept the plans as previously drawn up. However, it was agreed that the window at the end of the corridor was a good idea and the plan was to be amended accordingly*.

***It was resolved*** to accept the revised plan and apply for full planning permission.

There has been a problem with anti-social behaviour at the village hall. The clerk has contacted the Police who will visit site.

**Neighbourhood Plan** – A further grant of £8509.00 has been received. This will enable the plan to move forward.

**Climate Emergency** – BDC have approached Parish Councils to enquire if there are any plots of land available for planting (trees/shrubs to be supplied by BDC). CCllr Southgate is to look into the possibility of planting on the new land at the Cemetery. No other places were considered suitable.

**Playing field** – the following report was read:  
*Whilst we are not currently holding committee meetings due to the challenging circumstances, we have as a committee been in touch and continued to execute our roles, we are in talks about some maintenance works that includes ditching, which is a quite expensive yet entirely necessary task to stop help the drainage of the field and the flooding at Angel lane corner! Would the parish be interested in co funding these works rather than to keep spending on reinforcing the path to angel lane?*

*We desperately need suitable drainage before re sighting, marking and improving of the football pitches! As for the Skate park and zip wire proposal, we will still ask you to hold the application of funds until we can get clarity on the mentioned land parcel. What I can confirm, is that it was decided that a path should be introduced between Angel Lane corner and the Skate park. This will in some way incorporate some outdoor exercise equipment, some seating and some floral display and as soon as we have returned and approved CAD drawings we intend to apply for funds to support the regeneration. Could you please share this information at the next meeting? Also there has been no income or expenditure since our last financial report!*

It was explained that the path between Angel Lane and the playing field belonged to Suffolk County Council and any works would not be the responsibility of the Parish Council. Also, with regards ditches, it was questioned as to whether these belonged to the farmer and not the playing field.

With regards application of funds, this is discussed under agenda item 15.10

**11.10 Village Notice board – possibility of**

***It was resolved*** to purchase a village notice board at a cost of £1500 plus an allowance of up to £200 for installation. However, this is subject to planning permission

**12.10 Quiet Lane – update**

After a year of consulting with Suffolk Highways plans are now moving forward. It is hoped to gain funding from Quiet Lanes Suffolk.

An official notice will be in the press around the 23rd Oct with details of the proposal. ‘Horseshoe’ residents and interested businesses will receive a notice.

A public consultation will be held via Zoom on the 10th Nov prior to the Parish Council meeting.

**13.10 Parking at school (Shepherd’s Lane)**

Due to Covid-19 social distancing requirements, parking at the school has become a problem. The School approached CCllr Kemp who in turn contacted Cllr Plumb. Under emergency powers, it was agreed with the School and Governors to place traffic cones along Shepherd’s Lane during school hours plus half an hour before and after school times. ***It was resolved***  to ratify this decision.

**14.10 Internal audit – use of SALC services – to agree**

***It was resolved*** to use the services of SLC for the internal audit

**15.10 s106/C.I.L. funds – spending of**

A proposal had been put forward to the playing field committee to install a zip wire and update the skate park using s106 funds, however the playing field committee have asked for this to be held off until they have clarity on the possible purchase of further land. With this in mind the Parish Council felt it would be appropriate instead to consider looking into new/replacement play equipment and/or fencing at the front of the village hall. S106 funds are only available for a certain amount of time and if not spent will go back into a general fund at BDC. It is thought this funding is only available until 2022/23. This is to be confirmed. It may be possible to apply for C.I.L. and match funding from BDC.

It was agreed to form a working group to discuss this new project further for inclusion at the December Parish Council meeting. The playing field committee will be advised of this intention.

**16.10 Correspondence to report**

Correspondence had been received from Rev Prigg concerning issues with holding Remembrance Sunday services in relation to Covid-19 restrictions. The Parish Council were asked for their opinion and ideas and if they could take responsibility for the risk assessments etc.

It was agreed by Council that they cannot take responsibility for an unknown number of people and do not have the authority to do so. Plans made by other organisations are to be forwarded to Rev Prigg for consideration.

An enquiry had been received as to whether the Parish Council would consider a financial contribution for road signs at the Fenstead End area of the village. More details are to be obtained.

**17.10 Date of next meeting** – 10th Nov2020

Meeting finished @ 8.15pm

(For reference: a recording of this meeting was made via Zoom)

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