**Glemsford Parish Council Meeting**

**Minutes of meeting held on Tuesday 12th Nov 2019 @ 7pm at Glemsford Village Hall**

Present: Cllrs: Plumb (chairman), Southgate, Sewell, Leopold, Cain, B Stephens & R Stephens

The clerk.

8 members of the public.

**01.11 Parish announcements**

None

**02.11 Apologies for absence**

None

**03.11 Declarations of interest/dispensation requests**

Cllr Plumb declared an interest in all planning matters due to being a member of the planning committee at BDC.

Cllr Southgate declared a non pecuniary interest in planning item DC/19/04534

**04.11 To adopt minutes of council meeting held on 8th Oct 2019**

***It was resolved*** to adopt the minutes.

**05.11 Matters arising from the minutes of the last meeting**

Positive feedback had been received about the newsletter. It is hoped another will be published prior to Christmas. All councillors are asked to consider ideas with regards circulating the newsletter. This will be an agenda item next month

**06.11 To receive reports**

**CCllr Kemp –** A full report can be viewed on the website or at the clerk’s office.

The flooding issue at the Church is being looked into once again by Suffolk County Council.

**DCllr Holt** – read the report below:

***General Election – December 12***

*As you will be aware, a general election has been called for Thursday 12 December, 2019.  We will be sending out the Notice of Parliamentary Election next Friday (8 November) and we would be grateful if you could ask for this to be displayed on all parish noticeboards.  The issue of the Notice of Election also triggers pre-election period –  which restricts some activities.  You can find out more in this* [*guide by the Local Government Association*](https://www.local.gov.uk/our-support/purdah)*.*

***Councillors given more time to consider name change***

***Babergh District councillors are being given more time to consider a proposal to change the name of the council in order to allow time for further discussions.***

***The council was due to meet in late October to discuss a proposal to change the name of Babergh District Council to South Suffolk Council, making the council geographically consistent with its neighbouring authorities in the county.***

***This means any name change is now unlikely before April 2021.***

# *Cross Street in Sudbury is set to get a breath of fresh air*

***Suffolk County Council working in partnership with Babergh District Council is proposing to remove six short stay parking bays on Cross Street in Sudbury with the aim of improving air quality in the area for both residents and pedestrians.***

***Suffolk County Council will be implementing an experimental traffic order to remove the six parking bays from January 2020 until June 2021.***

***Since 2011 Cross Street has been a designated air quality management area due to a high concentration of nitrogen dioxide, which exceeds the national health standard, and the order should see an improvement.***

***More free swimming for youngsters***

***Following successful summer take up, Babergh District Council extended their free swims offer during half term and will also be running the initiative over the Christmas holidays too which aims to help promote healthier and active lifestyles in the district.***

***Please promote the free swimming ahead of the Christmas holidays from 20 December 2019 to 5 January 2020 inclusive at the Kingfisher Leisure Centre and Hadleigh Pool and Leisure.***

***Fly-tipper billed more than £1,500 for dumping waste in Semer***

***Mr Ionel Stanescu, of Sirdar Road, Ipswich, dumped items including a hot water tank jacket***

***in September 2018 in Drakestone Green, Semer.***

***The council investigated the fly tip after witnesses reported a male dumping items out the back of a van into a ditch, along with the vehicle registration number.***

***Taking account of his guilty plea, the court fined Mr Stanescu £720, along with costs of £708.67 and a victim surcharge of £72.***

***The Suffolk Waste Partnership, which consists of all the Suffolk councils including the county and partners, is also hoping to launch a campaign over the winter aimed at reducing fly tipping in Suffolk. Please encourage parish clerks to look out for information over coming weeks to find out how they can support the campaign.****Abbeycroft Leisure awarded two more county-wide exercise referral quality standards*

***Abbeycroft Leisure, who run Babergh’s leisure centres in Sudbury and Hadleigh, has been awarded two county-wide exercise referral quality standards, for their work with patients with long term conditions at our centres.***

***The quality standard, developed by Suffolk County Council Public Health, and county wide partners, for exercise referral schemes (ERS), is the first of its kind in the UK.***

***Exercise referral schemes enable GPs and health professionals to refer patients with long-term health conditions to a fitness programme based within the community, to increase their physical activity levels as part of a healthy lifestyle.***

***Volunteers mark World Mental Health Day***

*On World Mental Health Day (10 October) Sudbury Voluntary and Statutory Partnerships (VASP) raised awareness by promoting the services available in Suffolk.*

*They invited residents to join them to find out more about the mental health services available in their town along with live acoustic music and a short walk through the town centre.*

***Council urges businesses to take fun seriously***

*The council is encouraging businesses across the district with bouncy castles or inflatable play equipment, to seek safety advice in light of an accident at the Maldon Grey pub in Sudbury in May, where a child suffered a fractured leg having fallen from a bouncy castle.*

*Any business seeking further advice should email* [*foodsafety@baberghmidsuffolk.gov.uk*](mailto:foodsafety@baberghmidsuffolk.gov.uk) *or see the councils’ website* [*here*](https://www.babergh.gov.uk/business/health-and-safety/health-and-safety-topics/)*.*

***Babergh pledges to protect wildlife***

*During Full Council on 24 September councillors passed a motion with a range of pledges to enhance and protect biodiversity in Babergh. These included wildflower verges, free trees for families, and a map showing Babergh’s wildlife networks.*

*The environment and climate change taskforce will look to fulfil the pledges and explore the ways biodiversity corridors can be enhanced in Babergh to protect wildlife.*

***Security at Belle Vue Park***

*Following discussions with Sudbury Town Council and Sudbury Community Wardens, Babergh District Council has agreed that the best way to tackle recent anti-social behaviour at Belle Vue is by working together.  From November 1, responsibility for locking the park gates will transfer to Sudbury Community Wardens, with all parties fully committed to keeping the park a safe space for the local community.*

***Free recycling talks for residents***

*Suffolk's Recycling Centres offer free ‘Reduce, Reuse and Recycle- not a Waste of time!’ sessions to interested parties to learn more about ways to reduce waste and improve recycling.*

*Neighbours, parishes or community groups are invited to set up a session, offering an ideal additional or alternative way to access information about recycling which is also available on the* [*Suffolk Recycling website*](https://www.suffolkrecycling.org.uk/)*.*

*To book a visit from their Information and Education Manager any interested parties can email* [*Sharon Lockhart*](mailto:Sharon.Lockhart@fccenvironment.co.uk)

DCllr Holt is to approach the Police in the hope that they will attend a meeting of combined Parishes. It was confirmed Glemsford PC would be interested in attending.

**07.11 Planning**

**New applications:**

**DC/19/04534 – Willow Farm Shop, Willow Farm, Lower Rd**

Change of use of storage building to hairdressers

***It was resolved to recommend:*** no reason to object

**DC/19/04809 – Land south of 13 and 15 Whitlands**

Outline planning application (all matters reserved) – erection of 1no dwelling and garage

***It was resolved to recommend:***  no reason to object

**DC/19/04834 – The Little Cottage, 13 Fair Green**

Variation of condition 9 (detailed report) on listed building consent DC/18/04308

***It was resolved to recommend:*** no reason to object

**DC/19/04943 – Land rear of 6&8 Angel Lane**

Outline planning application – erection of 1no two bedroom bungalow and associated parking

***It was resolved to recommend*** ***refusal:*** impact on neighbours and grade 2 listed building, access and access for emergency vehicles.

*19.20pm standing orders suspended for public inclusion*

*Access issues were discussed*

*19.25pm re-instate standing orders*

**Granted applications:**

**DC/19/03699 – 2 Lower Rd**

Installation of dropped kerb and driveway in front garden

**DC/19/04529 – 39 Tye Green**

Replacement of doors to front elevation (retention of) **DC/19/04235 – 34 Kings Rd**

Proposed single storey rear extension

**DC/19/03861 – Oxdown Barn, Duffs Hill**

Erection of cart lodge/gardens store

**DC/19/04189 – 12 Tye Green**

Prior approval for a proposed larger home extension – erection of a single storey flat roof extension – no objections raised

**08.11 Public question time**

None

**09.11 Accounts for approval**

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| Charge card | 105.38 |
| Sudbury TC - training | 20 |
| Glems Relief Charity-allot rent | 700 |
| Thermal Air-Air Con Service | 138 |

**10.11 Reports from working groups**

Cemetery – nothing to report

Finance – as below:

**Budget figures**

There has been a slight overspend on play area repairs due to works on the skate park. All other items are on budget.

***It was resolved*** to approve the budget figures.

**Precept**

***It was resolved to*** increase the precept by 1.9% (£1818.00) to £97,512.00. Allowances are to be made for salary increases at the rate of inflation and play area repairs.

**Financial regulations**

The new financial regulations were reviewed and amendments made.

***It was resolved*** to adopt the new financial regulations.

***It was resolved*** that the clerk acts as RFO (Responsible Financial Officer)

**Cemetery and Cemetery land**

A quote has now been received to install shutters onto the existing windows of the mortuary building (as previously agreed).

***It was resolved*** to approve this quote at a cost of £2,950.00

*Local Authorities Cemeteries Order 1977 (SI 1977/204) 4(1)*

***It was resolved*** to approve repainting of doors, fascias and soffits on the mortuary building at a price of £580.00

*Local Authorities Cemeteries Order 1977 (SI 1977/204) 4(1)*

A fence and gates are required for the new land, also replacement of the existing bottom fence.

***It was resolved that*** these are completed at a cost of £3,103.48 plus VAT

*Local Authorities Cemeteries Order 1977 (SI 1977/204) 4(1)*

**Street light budget 2019-20**

A meeting is to be held with SCC to discuss outstanding works

**Village Hall hire fees – request for reduction in charges**

Requests had been received from new businesses for a reduction in hall hire costs.

***It was resolved*** that no reduction is given as other business users pay the current rate.

**Youth shelter - purchase of**

After consultation with youngsters ***it was resolved*** that a youth shelter is purchased and installed at a cost of £6,810.00 plus VAT. The shelter will be placed in the village hall car park on the site of the old container but set further back.

*Local Government (Miscellaneous provisions) Act 1976 s19*

**Donation request – Brownies**

A donation request has been received from the Brownies as a contribution towards a pack holiday.

***It was resolved*** that a donation of £200.00 is given.

*Local Government Act 1972 s137*

**Play park repairs**

Repairs are required at Schoolfield, Kings Rd and Village Hall play parks.

***It was resolved*** that these are carried out at a cost of £1,565.00 plus VAT

*Local Government Act 1976 s19*

**Village sign – Brook St**

The sign at Brook St is in need of repair.

***It was resolved*** to approve repairs at a cost of £720.00

*Open Spaces Act 1906 s10*

Village Hall

A meeting had taken place with architect Alan Wilkinson who presented draft plans for the proposed village hall extension, to include a heritage centre/function room, new kitchen and extra storage. A public consultation will take place early in the New Year at which time there will be the opportunity for further comment. After this, the next stage is planning permission.

**11.11 Climate Emergency – adoption of policy and formation of working group**

*19.35pm Standing orders were suspended for Lesli Tunbridge to speak*

Lesli presented the draft terms of reference for the working group which were agreed by the Parish Council. It is hoped to establish a working group by the 19th Dec which will consist of members of the public and representatives from the Parish Council. The cabinet member at BDC responsible for climate change is to be asked to join a meeting, also a member from the Green Party. Richard Kemp is to be asked about a representative from SCC.

The working group will have the opportunity to report at the monthly Parish Council meeting.

*19.45pm Standing orders re-instated*

**12.11 Hobbs Lane/Park Lane – speed limits**

Suffolk County Council Highways had been approached regarding a proposed speed limit change/extension in the area of Flax Lane/Park Lane/Hobbs Lane. In response, a list of criteria had been received as follows:

*Existing Traffic Speeds: A speed and traffic survey would be required to determine numbers of vehicles, average speeds and numbers of vehicles exceeding the limits. This would require local funding in the first instance.*

*‘Clear village character’ – There must be 20 or more residential properties joining the roads in question to extend the village 30mph limit.*

*Junctions/access points – similarly there must be a significant number of access/side junctions joining the roads in question. Apart from the junction where Flax Lane joins Hobbs Lane/Park Lane, there is only one Farm access track and one driveway adjoining the roads outside of the existing 30mph limit.*

*Significant Pedestrian Activity. – ‘Significant’ is open to interpretation but given the lack of properties, facilities or public spaces/places outside of the existing 30mph limit, I cannot see how this criterion would be met.*

*Significant cycling activity. As above, I cannot see the numbers of cyclists in these areas being high enough to warrant a change. None of the roads form part of any official or unofficial cycle routes and would be used by local users only.*

*Minimum lengths of restriction. There is a requirement for the minimum length of an extended speed limit to be 600mtrs. Shorter lengths may be considered where there is significant development or business traffic. Flax Lane itself is approximately 300mtrs from the end of the existing limit to the Hobbs Lane/Park Lane Junction. I feel it would not be possible to extend over such a short distance. Park Lane/Hobbs Lane is long enough to consider it but as this is the only Criterion that is currently met, this is unlikely.*

*Traffic Regulation Order – if decided to proceed a TRO must again be applied for and funded. This will review the criteria above, take in accident data and police reports. This could be unsuccessful and would still be chargeable.*

**13.11 Fencing of play park – Kings Rd**

It was agreed to obtain a quote to fence in the play park at Kings Rd. This would protect children and stop dogs fouling. This area is owned by BDC; DCllrs will make enquiries regarding permission to erect a fence.

A complaint was raised concerning lack of help following a telephone call to BDC regarding dog bins at the park not being emptied. DCllrs are to look into this.

**14.11 Village Hall car park barriers**

***It was resolved*** to place a double gate barrier at the entrance to the village hall car park at a cost of £1500 plus installation. The front gates will remain in place, to stay open unless it is felt necessary to lock them.

*Local Government (Miscellaneous Provisions) Act 1976 s19*

**15.11 Standing Orders – review and adoption**

***It was resolved*** to adopt the Standing Orders

**16.11 Code f Conduct – review and adoption**

***It was resolved*** to adopt the Code of Conduct

**17.11 Correspondence to report**

Enquiries had been made about moving item ‘public question time’ to a slot later on the agenda; the Parish Council felt it is appropriate for it to remain where it is.

Following talks with BDC Cllr Southgate has agreed a sum of £6000.00 as settlement to complete works on the car park at the allotment

**18.11**  **Date of next meeting – 10th December 2019 @ 7pm**

Meeting finished at 7.55pm

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