**Glemsford Parish Council**

**Minutes of the meeting held on Tuesday 12th Nov 2024 at the Village Hall**

Present: Cllrs: Southgate (chairman), Mills, Tunbridge, Ansell, Margaret Holt, Hall, Broadbent, Marks and Dotesio-Eyers

The clerk.

4 members of the public

**01.11 Parish announcements**

Thanks were given to Glemsford Local History Society for their work on the refurbishment of the telephone kiosk. Also, thanks to Laurie Milton and Michael Heathcote for clearing the drain at the front of the bus shelter.

There will be a part II meeting for councillors.

**02.11 Apologies for absence**

Cllr Michael Holt, DCllr Plumb and CCllr Kemp.

**03.11 Declarations of interest/dispensation requests**

No declarations

**04.11 To adopt minutes of council meeting held on the 8th October 2024**

***It was resolved*** to adopt the minutes of the meeting of the 8th October 2024.

**05.11 Matters arising from the minutes of the last meeting**

As no further information was forthcoming regarding the dog fouling incident in Bells Lane BDC has closed the case.

**06.11 To receive reports**

CCllr – report can be viewed on the website.

DCllr Plumb - report can be viewed on the website.

**07.11 Planning New applications:**

No new applications

**Granted applications:**

**DC/24/04174 – 43 Tye green**

Application for tree works in a conservation area – crown reduce 2no sycamore trees and 1no cherry tree by up to a third of the height

**08.11 Public question time**

A further request was made for a sign to be placed on Tye Green. It was explained by the business owner that it was not to advertise the business but to be a directional sign. The business owner in Clockhouse Farm has made a ‘mock up’ sign which will be forwarded to the Parish Council.

**09.11 Accounts for approval**

***It was resolved*** to agree the accounts

Payments for authorisation

Main a/c:

|  |  |  |  |
| --- | --- | --- | --- |
| Charge card | | 158.28 | |
| Breakout (IT ass) | | 100 | |
| Comm Act Suff (web hosting) | | 60 | |
| Poppy Appeal | | 24 | |
| Income main a/c: zero | |  | |
| Village Hall A/c: | |  | |
| Octopus | 189.56 | |
| Cookes (shutter service) | 482.4 | |
| Cowlin Plant (drainage) | 777.6 | |
| Contact Mag - ad VH | 48 | |

Income VH a/c: £984.50

**10.11 Working groups – to agree a new group – Public Rights of Way and Highways**

***It was resolved*** to agree the formation of the new group

**11.11 Reports from working groups: To allocate members/chairpersons**

**Cemetery**

Chair: Paul Marks

***It was resolved*** to cut the hedges at a cost of £575.00 (the hedge near to the wild area not to be cut)

**Finance**

Chair: Gavin Mills

No report

**Village Hall**

Chair: Debbie Broadbent

***It was resolved*** to go ahead with a village hall sign at a cost of £725 plus VAT which includes installation (£590 already held as historic budget). Also, ***it was resolved*** to have a Parish Council office sign at a cost of £58 plus VAT.

**Acoustics report – Heritage room**

An acoustics survey has been completed. It has shown that the Tmf within the room is 3.7s which is significantly above the targeted design criteria of less than 1.0s. Remedial works will be required; quotes are to be obtained. The architect, together with a senior director are to be asked to attend site to discuss this matter.

**Painting of rear door – VH**

***It was resolved*** to set a budget of £40 for paint for the rear door of the village hall.

**Neighbourhood Plan**

All councillors

***It was resolved*** to agree the following:  
1 - that the comments received during the Pre-submission Consultation are noted

2 – that the response to comments are agreed

3 – that the proposed modifications to the Plan are agreed, and

4 – that the Neighbourhood Plan and supporting documents are formally submitted to Babergh District Council

**Climate Emergency**

Chair: Lesli Tunbridge

Cllr Tunbridge reported

**Public Rights of Way and Highways**

Chair: Bill Dotesio-Eyers

No report

**12.11 Solar panels – Village Hall – update**

Babergh District Council are to have a cabinet meeting on the 10th December at which time the Community Infrastructure Levy funding application will be decided.

Subject to receiving the CIL funding together with the £10k grant from the Rural Community Fund ***it was resolved*** to progress the order and pay the 20% deposit to Greenscape Energy who are the preferred suppliers.

**13.11 Bus shelter repairs – update**

A drain has been found at the entrance to the bus shelter, Laurie Milton and Michael Heathcote have kindly cleared this. The bus company have been asked to repair the notice board. The trees overhanging the shelter are due to be cut back. Quotes have been obtained but the specifications are to be clarified (agenda item next month). Other improvements will be looked at after this time.

**14.11 Signage request – Tye Green**

Further discussions were held regarding advertising for local businesses. Suggestions were made, such as a page on the Parish Council website, an advertising board like the one currently at the front of the village hall, setting up of an Instagram page and a directional sign to Clockhouse Farm/Patches Yard. ***It was resolved*** (Cllr Dotesio-Eyes abstained from voting) that pending agreement of these discussions no advertising boards are to be allowed on the green.

**15.11 Warm space – grant request**

Further to correspondence last month it has now been decided not to progress with the warm space idea. However, it may be that another social event is set up. The Church is to make contact with further details.

**16.11 New Christmas tree, Village Hall – budget for lights**

Thanks were given to Cllr Southgate and Laurie Milton for planting the new tree. ***It was resolved*** to agree a budget of £70 (plus cost of batteries) to buy solar/battery Christmas lights. If necessary, it is hoped that a mains supply from the street light can be used.

**17.11 – Budget figures - to agree**

Budget figures were produced. ***It was resolved*** to agree these.

**18.11** **To review and agree effectiveness of internal control policy**

***It was resolved*** to agree the effectiveness of the internal control policy

**19.11** **To agree adequacy of insurances**

***It was resolved*** to agree the adequacy of insurance subject to checking cover of the CCTV equipment.

**20.11 Correspondence to report**

Headway Suffolk has asked the Parish Council for a donation. It was confirmed that donations are only made to those organisations associated with the village.

A local businessman has offered to set up and run a basic decorating workshop for young people at the village hall. It is hoped this will encourage other trades to offer their skills also. A proposal is to be obtained with more details of the project. This will be an agenda item next month.

**21.11 Date of next meeting** – The next Parish Council meeting will be held on Tuesday 10th Dec 2024 at the village hall at 7pm

Meeting finished at 7.45pm

|  |  |
| --- | --- |
|  |  |
|  |  |
|  |  |

|  |
| --- |
|  |
|  |
|  |
|  |
|  |
| ` |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |