**Glemsford Parish Council**

**Minutes of the meeting held on Monday 12th Dec 2022 at Glemsford Methodist Hall**

Present: Cllrs: Plumb (chairman), Southgate, Leopold, , Brian & Ruth Stephens

The clerk.

2 Members of the public

**01.12 Parish announcements**

Cllr Adrian Southgate and Grahame George where thanked for spending their weekend installing new Christmas tree lights on Fair Green and for laying loft insulation at the village hall.

**02.12 Apologies for absence**

CCllr Kemp, Cllrs Cain, Sewell and Mills. Lesli Tunbridge

**03.12 Declarations of interest/dispensation requests**

Cllr Plumb declared an interest in all planning matters due to being a member of the planning committee at BDC.

**04.12 To adopt minutes of council meeting held on the 14th November 2022**

***It was resolved*** to adopt the minutes.

**05.12 Matters arising from the minutes of the last meeting**

None

**06.12 To receive reports**

**CCllr Kemp report –**

Report to be posted on the website.

**DCllrs report –**

Report to be posted on the website

**07.12 Planning: New applications:**

 **DC/22/04612&13 – 17 Chequers lane**

Application for listed building consent – erection of single storey rear infill extension, including alterations as per design and access statement.

***It was resolved*** to recommend: no reason to object

**DC/22/06016 – 55 Egremont St**

Notification of works to trees in a conservation area – shape 1no purple prunus by up to 30%

***It was resolved*** to recommend: no reason to object

 **Granted applications:**
 **DC/22/05388 – Glemsford Primary Academy, Lion Rd**

 Tree works in a conservation area – reshape canopy of 1no oak (T1)

**08.12 Public question time**

Mr Pinfold from the Craft Cabin requested permission to re-instate his advertising sign on Tye Green. Permission had initially been granted for 6mths, to cover the summer months. This was then extended by 2mths at which time objections were received asking for the sign to be removed. Mr Pinfold explained that this had caused a downturn in his business. The Parish Council expressed their sympathies with regards the situation but explained that Tye Green is in a conservation area which is maintained by the Parish Council who are committed to keeping the conservation areas and greens clear. The decision to remove the sign made at last month’s meeting cannot be retracted as the Parish Council Standing Orders state *‘A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least 4 councillors to be given to the Proper Officer in accordance with standing order 9.* Many suggestions were put forward to help with advertising, including the possibility of an interchangeable type notice board for businesses to be placed in the vicinity of the village hall grounds, the possibility of a sign on the main road into the village, more presence on Facebook, more details on the website and use of the what3words app.

A notice advertising the warm space and ‘hot food for a donation’ on a Thursday at the Craft Cabin will be placed in the village notice board.

**09.12 Accounts for approval**

***It was resolved*** to agree the accounts.

Payments for authorisation December:

Main account:

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|

|  |  |
| --- | --- |
| Hevy-build supplies (pd by DG) | 809.9 |
| D George exps | 18.05 |
| D George exps | 64.31 |
| Charge card | 64.39 |
| KLH Architects | 1200 |

 |  |
|  |  |

Receipts November:

Cemetery - £740

|  |  |
| --- | --- |
|  |  |

**10.12 Reports from working groups**

**Cemetery**

No report

**Finance**

***It was resolved*** to increase precept from £104,678.00 to £112,978.00 an increase of

£8,300.00 - 7.9%. This is mainly due to the increase cost of insurances, electricity for the village hall and salaries.

**Village Hall**

Works are still on-going. The floor coverings are being laid and the suspended ceiling is being re-instated. An update report is expected from the architect.

**Neighbourhood Plan**

The plan is progressing slowly. Babergh District Council has requested copies of some reports to be placed on the website.

**Climate Emergency (Greening Glemsford)**

A report will be posted on the website.

**New village hall playpark**

There was an error on the invoice previously provided by the supplier, an item of equipment was missed off. ***It was resolved*** to pay the revised sum of £21,913.00 plus VAT.

**New Village Hall kitchen – equipping of**

It is hoped the new kitchen will be fitted between Christmas and the New Year. The order for the units is to be placed before the price goes up by 17%. Other items for the kitchen need to be considered.

**11.12 Meeting dates – agreement of**

***It was resolved*** to agree the meeting dates for 2023-24

**12.12 Standing Orders - to review and adopt**

**It was resolved** to adopt the standing orders

**13.12 Grass cutting tender – to review**

The grass cutting tender is due for renewal next March. ***It was resolved*** to continue as per the previous specification with the following amendments:

Include grass cutting on new Cemetery land

Remove playing field grass cutting

**14.12 Cutting back of trees at the village hall – to discuss**

The lime trees on the approach road at the village hall have been cut back without permission from the Parish Council. Cllr Southgate is to obtain the written instruction for these works to establish responsibility.

**15.12 Correspondence to report**

Correspondence from Cllr Mills concerning the placing of signs on Tye Green was noted.

|  |  |
| --- | --- |
|  |  |
|  |  |
|  |  |

|  |
| --- |
|  |
|  |
|  |
|   |
|  |
| ` |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |