**Glemsford Parish Council**

**Minutes of the meeting held on Tuesday 10th Dec 2024 at the Village Hall**

Present: Cllrs: Southgate (chairman), Tunbridge, Ansell, Margaret Holt, Broadbent and Marks

The clerk.

2 members of the public

**01.12 Parish announcements**

Thanks were given to Laurie Milton and Tim Tunbridge for refurbishing the frame and installing new perspex on the tapestry in the village hall.

Thanks also to Cllr Adrian Southgate and Grahame George for installing the new Christmas lights on the tree on Fair Green and Cllr Gavin Mills for installing lights on the Christmas tree at the village hall.

The Parish Council office will close after business on Friday 20th December and re-open on Tuesday 31st Dec 9.30-Midday. Normal opening hours will resume on Friday 3rd January.

There will a part II meeting for councillors.

**02.12 Apologies for absence**

CCllr Kemp, DCllr Plumb, Cllrs, Michael Holt, Mills, Hall and Dotesio-Eyers

**03.12 Declarations of interest/dispensation requests**

No declarations

**04.12 To adopt minutes of council meeting held on the 12th November 2024**

***It was resolved*** to adopt the minutes of the meeting of the 12th November 2024.

**05.12 Matters arising from the minutes of the last meeting**

No matters arising

**06.12 To receive reports**

CCllr – report can be viewed on the website.

DCllr Plumb - report can be viewed on the website.

**07.12 Planning New applications:**

**DC/24/04918 – 23 Brook St**

Conversion of garage to additional living accommodation ancillary to the host dwelling

***It was resolved*** to agree – no reason to object

**Granted applications:**

**DC/24/04435 – 1 Bells Lane**

Application for works to trees in a conservation area – T1 willow tree – reduce to previous pollard points

**08.12 Public question time**

Harriet North wished the Parish Council a Merry Christmas and a Happy New Year.

**09.12 Accounts for approval**

***It was resolved*** to agree the accounts

Payments for authorisation

Main a/c:

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| --- | --- |
| Turner Tool Hire (for Xmas tree) | 754.8 |
| Glems Relief In Need (Allot rent) | 700 |
| The Plastic People (perspex-tapestry) | 147.26 |

Income Main a/c: £25 (allotment income)

Village Hall a/c

|  |  |
| --- | --- |
| Octopus | 294.4 |
| T&P Fire -alarm system service | 258 |
| T&P Fire - Extinguisher service | 108 |
| EDF - chgs old Library-3months | 328.73 |
| D George - VH supplies | 10.99 |

Income VH a/c: £1002.50 (rental income)

**11.11 Reports from working groups:**

**Cemetery**

Nothing to report

**Finance**

The precept was discussed. The following amendments are to be considered:  
Increases:

Cost of litter/dog bin emptying

Playing field grant

Play area repairs

Village Hall maintenance and repairs

Wages – increase and NI costs

Decreases:

Newsletter budget

New fire door (one time cost 2023-24)

Electricity – Village Hall (the village hall is currently covering its own costs which had previously been precepted for by the Parish Council)

Confirmation of the above suggestions are subject to further discussion and confirmation of salary increase figures. Other items may be considered. This will be an agenda item for agreement next month.

**Village Hall**

Following the recent fire assessment of the village hall it is necessary to carry out repairs. ***It was resolved*** that these are carried out at a cost of £717.88 plus VAT

An email has been received from KLH architects concerning the acoustics issues in the Heritage room. It was agreed that Cllr Dotesio-Eyers will make contact with Will Ludkin to discuss further.

Confirmation was received that Community Infrastructure Levy funding has been granted for the installation of solar panels on the Village Hall. These will be installed by Greenscape Energy. A 20% deposit is to be paid. Congratulations were passed to Cllr Tunbridge who managed to obtain the funding.

**Neighbourhood Plan**

Nothing to report

**Climate Emergency**

Cllr Tunbridge reported

**Public Rights of Way and Highways**

The playground sign on Tye Green is in need of repair

**11.12**  **Financial regulations – to review and agree**

***It was resolved*** to agree and adopt the Financial Regulations

**12.12 Standing Orders – to review and agree**

***It was resolved*** to agree and adopt the Standing Orders

**13.12 Code of Conduct – to review and agree**

***It was resolved*** to agree and adopt the Code of Conduct

**14.12** **Meeting dates – to agree**

***It was resolved*** to agree the meeting dates

**15.12** **To review effectiveness of internal audit – to agree**

***It was resolved*** to agree the effectiveness of internal audit

**16.12** **Signage Request – Tye Green**

Cllr Ansell has made contact with the owners of Clockhouse Farm regarding directional signage to their property. The owners have confirmed they will speak to the tenants and report back prior to the next Parish Council meeting.

**17.12 Bus shelter repairs – update**

Two quotes have been received for the cutting back of trees overhanging the footpath and bus shelter. The works within the quotes are not comparable so one contractor will be asked to re-quote.

Cllr Tunbridge is to look into funding to install seating in the bus shelter, also the possibility of making openings in the side walls. It is hoped that Locality funding will be available to help finance this project.

**18.12** **Workshop for young people – setting up of**

The business man offering to set this up is still interested in doing so, however, there are no further details at this time.

**19.12 Correspondence to report**

Suffolk County Council legal department has issued notice of intention to apply to stop up part of Cutts Lane (U7339) at Glemsford, pursuant to section 116 and schedule 12 of the Highways Act 1980.

**20.12 Date of next meeting** – The next Parish Council meeting will be held on Tuesday 14th January 2025 at the village hall at 7pm

Meeting finished at 7.40pm

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