**Glemsford Parish Council**

**Minutes of the meeting held on Tuesday 11th July 2023 at Glemsford Village Hall**

Present: Cllrs: Plumb (chairman), Southgate, Leopold, Brian & Ruth Stephens & Posthill

The clerk.

3 Members of the public

**01.07 Parish announcements**

None

**02.07 Apologies for absence**

CCllr Kemp

DCllr Holt

Cllrs Mills

**03.07 Declarations of interest/dispensation requests**

Cllr Southgate declared an interest in an item to be raised under matters arising.

**04.07 To adopt minutes of council meeting held on the 13th June 2023**

***It was resolved*** to adopt the minutes.

**05.07 Matters arising from the minutes of the last meeting**

A quotation has been received for the removal of all play equipment and boundary fencing from the old playpark, to include removal of the old bark and supply and level new topsoil and seed at a cost of £3355.00 plus VAT. ***It was resolved*** to agree this. Cllr Southgate did not vote.

**06.07 To receive reports**

CCllr Kemp –report can be viewed on the website

DCllr Plumb reported – report can be viewed on the website

**07.06 Planning: New applications:**

No new applications

**Granted applications:**

**DC/23/02251 – 7 Spring Meadow**

Application for permission in principle. Town & Country Planning Act 1990 (permission is principle)(amendment) – erection of a semi-detached dwelling

**DC/23/02592 – Church of St Mary, Churchgate**

Notification of works to trees in a conservation area – fell 1no Oak (T1)

**Refused applications:**

**DC/23/01486 – 20 Tye Green**

Application for outline planning permission (all matter reserved) Town & Country Planning Act 1990 (as amended) – severance of land and erection of 1no dwelling (following demolition of extension)

**08.07 Public question time**

It was confirmed that Babergh District Council had authorised the felling of the oak tree in the Churchyard. Replacement trees have been planted in the vicinity.

Enquiries were made about the issues with the acoustics in the Heritage Room. Correspondence is ongoing with the architects who have said there will be fee for a design change to the room. It has been pointed out that this is not a design change but a design fault. The Parish Council awaits a response.

**09.07 Accounts for approval**

***It was resolved*** to agree the accounts.

Payments for authorisation July:

Main account:

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  | | --- | --- | | Cowlin Plant | 2544 | | J Walker Flooring | 13540 | | Gardens ARB | 1584 | | SALC audit fees | 768 | |  |  |
|  |  |  |
|  |  |  |

**10.07 Reports from working groups**

**Cemetery**

No report

**Finance**

No report

**Village Hall**

The new flooring has been installed. Snagging works are to be completed and there are other items to be sorted.

The working group met to discuss hire fees. An increase has been made to help towards the high energy costs. These will be reviewed again at a later date.

The following recommendations were made:

Main hall hire for village residents and village groups @ £14ph both weekdays and weekends.

Main hall hire for commercial and non-residents @ £17ph for weekdays and £20ph for weekends.

Charitable status group charges as above (or at Parish Councils discretion).

There will be an additional charge of £3ph for use of full kitchen facilities (tea and coffee facilities at no extra charge).

Time for setting up and clearing away is to be included in hire time hours.

Any hire for larger functions may require a £100 refundable deposit (at the Parish Councils discretion).

All hall users will have to sign the hire agreement prior to hire and be responsible as detailed within (agreement to follow).

Hire fees for the Heritage Room were not formally agreed as this room is currently not usable. However, it is anticipated the rates will be £10ph for village residents and village groups both weekdays and weekends and £13ph for non-residents and commercial use and £16ph at weekends.

As a gesture of good will all fees for existing groups are to remain as previous for the first month.

***It was resolved*** to agree all points as above.

**Neighbourhood Plan**

Following a meeting with the NP consultant corrections within the plan are now been amended. Once completed this will be put in a format to present to the public. The document will then go through official inspections. A referendum will follow. There will be public access to this document including an open day.

**Climate Emergency (Greening Glemsford)**

Lesli Tunbridge reported.

**11.07 Village hall items – purchase of notice boards and other ancillary items**

***It was resolved*** to set a budget of £800 for the purchase of various items including keys, notice boards, clocks, litter bins, shelving , wall lights, a water heater and PAT testing. Quotes are to be obtained for the repair to the Velux window in the Parish Council office, installation of the water heater, servicing of the air conditioning units and painting of the disabled bays in the car park.

It is hoped to find funding for other items for the village hall including new tables and chairs.

**12.07 Correspondence to report**

AWA have advised that fees for the village hall are increasing from £47pm to £95pm.

A walking group have requested use of the village hall carpark on Friday 21st July. This was agreed.

Concerns have been raised over some overgrown allotment plots which appear unused. It was explained that these plots have only recently been taken over.

Complaints about the weeds on the road verges have been reported to Suffolk County Council. They are due to be inspected.

A resident has raised concerns about the Black Lion being used solely as a residential property. This is outside the jurisdiction of the Parish Council and needs to be referred to planning enforcement at Babergh District Council.

**19.06 Date of next meeting**: Tues 8th August 2023 at the village hall.

Meeting finished at 8.pm

|  |  |
| --- | --- |
|  |  |
|  |  |
|  |  |

|  |
| --- |
|  |
|  |
|  |
|  |
|  |
| ` |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |