**Glemsford Parish Council**

 **Notice of meeting to be held at Glemsford Village Hall**

 **Tuesday 13th May 2025 @ 7.00pm**

*Issued by Mrs Julia Howard,*

*7th May 2025*

AGENDA

All members of the Council are hereby summonsed to attend the meeting for the purpose of considering and resolving upon the business to be transacted as set out hereunder

**25/052 Election of Chairman**

Declaration of acceptance office to be signed by new Chairman

**25/053** **Election of Vice Chair**

Declaration of acceptance office to be signed by new Chairman

Following a successful appointment to both positions the meeting will follow as per the agenda below

**25/054 Co-Option of Parish Councillor**

**25/055 Parish Announcements**

**25/056 Apologies for absence**

**25/057 Declarations of interest / dispensation requests**

**25/058 To adopt the minutes of the Council meeting held on 8th April 2025**

**25/059 To receive reports:** County Councillor’s report (Mr Kemp)

 District Councillor’s report (Mr M Holt)

 District Councillor’s report (Mr S Plumb)

**25/060 Public Question Time**

**25/061 To receive the Village Hall annual report**

**25/062 Essential Housekeeping for the Annual Meeting**

 **Item 1.** Adoption of the standing orders (NALC ’25 version), Financial Policy and Reserves Policy

 **Item 2.** Review and agreement of Delegation arrangements and to approve the scheme of delegation to the clerk

 **Item 3.** Review of Working group responsibilities and membership

**25/063 Council meetings**  - to agree the date, time and location of ordinary meetings for 25/26

**25/064 Financial Matters**

 **Item 1.**  To note receipts and approve upcoming payments

 **Item 2.** To approve the Year End accounts and Earmarked reserves for 24/25

 **Item 3.** To approve the fixed Asset register as of 31/3/25 (circulated)

 **Item 4.** To receive the report from the Internal Auditor for 24/25 and agree any action

 **Item 5.** To complete and approve the Annual Governance Statement for 24/25

 **Item 6**. To approve the Accounting Statements for 24/25

 **Item 7**. To note the dates for the Publication of Notice of Public Rights

 **Item 8**. To approve processing of regular payments list

 **Item 9.** To confirm insurance cover for the coming year – due for renewal 1/6/25

 **Item 10.** To review the Council’s expenditure incurred under s137(LGA 1972)

 **Item 11.** To review the Internal Auditor for 25/26

 **Item 12**. Review of earmarked fund accounts

**25/065 Planning**

**New Applications**

**DC/25/01950 TPO –** Application to reduce crown to T1 Chestnut and monolith T2 ChestnutColdhams House, 37 Tye Green C010 7RQ

**DC/25/01964-** Application to determine if prior approval is required for a proposed: Change of use from Commercial, Business and Service (Use Class E) to Dwelling houses (Use Class C3). Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) Schedule 2, Part 3, Class MA - Change of use from hairdressing salon to 1No 1 bedroom dwelling. Location: 20A Hunts Hill, CO10 7RP

**Decisions**

**GRANTED - DC/25/01290** Proposal: Application for Listed Building Consent - Retrospective Approval for the retention of window and proposed remedial works to dining room ceiling Location: Peverells, Tye Green, Glemsford. CO10 7RQ

**GRANTED DC23/01611 -DC/21/00754** - Part-Approval for Phase 1 Only - Condition 19 (Acoustic Report), Condition 20 (Scheme Of Independent Noise Testing And Certification) and Condition 21 (Noise Assessment)

**GRANTED -DC/24/05488 -** Factory and Premises, Lower Road, Glemsford, Sudbury Suffolk CO10 7QS

**GRANTED - DC/24/05319** Proposal: Full Planning Application - Erection of new stand-alone Beauty Salon Location: Willow Tree Farm, Lower Road, Glemsford, Sudbury Suffolk CO10 7QU

**GRANTED DC/25/00966 –** Application for Retention of erection of 3no chiller units, a section of pipe bridge & an acoustic screen Factory And Premises, Lower Road, CO10 7QS

**GRANTED DC/25/01633 –** TPO Notification of Works to Trees in a Conservation Area - removal of 4x Conifer Trees in rear garden (T1-T4) 66 Tye Green, CO10 7RG

**Approved - DC/25/00745** Submission of Details, Reserved Matters, Application for Outline Planning Application DC/23/01486 Allowed under Appeal APP/D3505/W/23/3325891. Access, Appearance, Landscaping, Layout and Scale to be considered for 1no dwelling following removal of extension. 20 Tye Green, Glemsford, CO10 7RH,

**GRANTED - DC/25/00533** Householder Application - Replacement windows to front of property. 40 Hunts Hill, Glemsford, Sudbury, Suffolk CO10 7RP

**25/066 Primary School Quiet Room,** to consider a donation towards this

**25/067 Reports from Working Groups**

**1.Finance**

**2.Village Hall**

**3.Cemetery**

**4.Planning / Neighbourhood Plan**

**5.Public Rights of Way / Highways**

**6.Greening Glemsford**

**25/068 Correspondence to report**

**25/069 Date of next Parish Council meeting:**  10th June