**Glemsford Parish Council Meeting**

**Tuesday 8th July 2025 @ 7.00pm**

Draft Minutes

Chair: Cllr Southgate

Present: Cllr Ansell, Cllr Tunbridge, Cllr Dotesio-Eyers, Cllr Hall, Cllr Poulton, Cllr Marks, Cllr Margaret Holt, Cllr Michael Holt & Cllr Kemp.

Members of the Public: Four

**25/081 Parish Announcements –** A representative from the Local Community Responder Group, to update the Parish on the current situation with First Responders in the village.

The first responder responsible for the car moved to Cavendish and took the car there; it is 20 years old and required a lot of work. The car is used by another first responder too.

There is a first responder within the village of Glemsford also. The Parish Council holds some funds for Glemsford First responders.

The first responders would like to purchase a raizer chair, at approx. £4000; it is a specialist piece of equipment. First responders are also looking for more volunteers.

**25/082 Apologies for absence –** received from Cllr Plumb and Cllr Broadbent.

**25/083 Declarations of interest / dispensation requests -** none

**25/084 To adopt the minutes of the Council meeting held on 10th June 2025**

RESOLVED – all voted by show of hands

**25/085 To receive reports:** County Councillor’s report (Mr Kemp)

District Councillor’s report (Mr M Holt)

District Councillor’s report (Mr S Plumb)

Cllr Kemp gave a summary of his report, which is on the PC’s website, initially regarding the parking issues at the school, which often blocks the road and will have an impact on emergency access. Cllr Kemp suggested the school set up a walking bus. Foliage at Flax lane is causing and obstruction and has been reported.

The process of devolution is complicated and the County’s view is that we stay as Suffolk and don’t join with Norfolk. However, the Mayoral areas are still undecided. Mayoral elections are due to be May next year. Bus service improvements plan is out, there are significant anomalies. Suffolk libraries has taken the local library back in house. Some resident communications regarding GCB HGV access times, which is understood to be 24/7 and being investigated.

Cllr Dotesio-Eyers left the meeting temporarily as Cllr Kemp exited to go to his next meeting.

Cllr Holt gave a summary of his report, which is on the PC’s website. Initially it focussed on listed building consent simplifications.

Cllr Dotesio-Eyers returned to the PC meeting.

Cllr Holt continued with his summary. CIL funds, for improvements such as Solar panels is available.

Trek-eat-repeat is something that the district Council is doing, encouraging people to walk and to visit tourist destinations and support local businesses. Copperwire telephone lines are being phased out with many people already on digital (VOIP) lines. If you have someone on a community care line, please contact your provider to make sure there isn’t a disruption to service.

Cllr Holt also sent an email to the school with regard to parking and to date has not received a response.

**25/086 Public Question Time -** none

**25/087 Financial Matters**

**Item 1.**  To note receipts and approve upcoming payments –

PC: £799.99 – new computer

£122.58 – chair trolley from the grant fund for chairs in the Heritage Room

£63.43 – Office Supplies

VHALL: £157.37 – Hall & Cleaning supplies

£498.46 – PPL PRS license

RESOLVED: the payments list was approved by show of hands

Cllr Southgate proposed that the Defib pads will be ordered as and when required and not need to wait for financial approval. RESOLVED: by show of hands

**Item 2. –** Appointment of additional hall cleaner(following recent interviews)

RESOLVED: by show of hands. The new cleaner has been appointed. To start on Tuesday next week.

**25/088 Planning**

**New Applications**

**1. Proposal:** Householder Application - Erection of a single storey rear extension and conversion of garage. Location: 6 Scossels, Glemsford, Sudbury, Suffolk CO10 7UR

**2. Proposal:** Full Planning Application - Change of use from B&B, Holiday lets and Residential (C1) to 1no. dwellinghouse with 3no. annexes (C3) Location: Serenity House, Brook Street, Glemsford, Sudbury Suffolk CO10 7PL

1. **The PC will support this application, all in favour, by show of hands**
2. **The PC will support this application, voted, by show of hands, Chair Cllr Southgate abstained.**

**Decisions**

**Refusal :** Discharge of Conditions Application for DC/21/00754 - Condition 9 (Construction Surface Water Management Plan) Location: Factory And Premises, Lower Road, Glemsford, Sudbury Suffolk CO10 7QS

**Approve:** Application to determine if prior approval is required for a proposed: Change of use from Commercial, Business and Service (Use Class E) to Dwellinghouses (Use Class C3). Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) Schedule 2, Part 3, Class MA - Change of use from hairdressing salon to 1No 1 bedroom dwelling. Location: 20A Hunts Hill, Glemsford, CO10 7RP,

**Split:** Discharge of Conditions Application for DC/24/02751 -Condition 3 (Paint Colour to Brickwork) approved, 4 (New Windows and Doors) approved, 5 (New Signage) not approved, 8 (Cycle Storage) approved and 9 (Construction Management Strategy) not approved. Location: Wongs Takeaway, 31 Egremont Street, Glemsford, Sudbury Suffolk CO10 7SA.

**No objection:** Proposal & Location of Development: Notification of works to trees in a Conservation Area - To complete an overall Crown Reduction by 2 metres to Eucalyptus Tree (T1). 20 Hunts Hill, Glemsford, Sudbury, Suffolk CO10 7RP

**No objection** DC/25/02516 TPO Notification of Works to Trees in a Conservation Area - Leylandii Cypress (T1) Fell to ground level, Cedar (T2) Fell to ground level, Holly (T3) Fell to ground level Carlton, Bells Lane, Glemsford, Sudbury Suffolk CO10 7QA

**25/089 Reports from Working Groups**

**1. Finance –** Damaged solar panels quote of £1434 has been received and the PC has accepted the quote, currently we are still producing a good amount of electricity, even with 2 faulty panels. To avoid further damage, the PC plans to move the container away from the side of the hall. The electricity account is currently in credit by approx. £500.

Cllr Tunbridge is looking to do a CIL enquiry for improvements to the Old Library, to include insulation and eco-lighting. The CIL payment would only pay for parts of the project and up to a maximum of 75%.

We now have some quotes to inform the application. We have also received a quote for the lighting at the Old Library and replacement heaters around the hall to be cool touch, safer heaters. The PC will consider a different type of lighting.

**2. Personnel** – the PC now has an appraisal policy, which was circulated for adoption at this meeting.

RESOLVED by show of hands. Julia has completed her probation period successfully.

Cllr Tunbridge left the meeting due to a prior engagement.

**3. Village Hall** - the kitchen cupboards have been labelled and locks added, there are now glasses and jugs available for hirers.

**4. Cemetery –** Cllr Poulton and Cllr Marks have visited the cemetery to look at the cremation plots and plan out Row D, an additional row.

The old cemetery across from The Village Hall requires some signage and the PC would like to add some historical information to the sign too.

**5. Planning / Neighbourhood Plan**  - a decision of No Objection was received after the agenda was published for DC/25/02516, this has been added to the planning section above. Funding for Neighbourhood plans has been stopped. Our plan will not be affected by this.

**6. Public Rights of Way / Highways –** There are ongoing issues with parking, and the dangers of parking at junctions and the request for a 20mph limit in areas through the village. Cllr Dotesio-Eyers will be looking into the costs. There is a report stating that a 20mph scheme brings vehicular speed down by approx. 16%. There are also concerns over parking on pavements and obscuring the public highways.

**7. Greening Glemsford** – no update

**8. Play Parks** – the working group are working through the inspection reports.

**9. Allotments** – the PC would like to invite people to join the allotment waiting list, we have some plots available and have worked through the current waiting list.

A quote of £430 was received by Cllr Ansell to clear the car park at the allotments up to the trees.

RESOLVED: all voted by show of hands to approve the spend of £430 from the Allotment fund.

**10. Events** – VJ Day – the bunting will go up on the war memorial and purchasing a banner as per the VE Day.

**25/090 Correspondence to report –** there have been some concerns about residents from an HMO (House of Multiple Occupancy) in the village. Cllr Michael Holt has asked for more information to enquire on the status of this with Babergh DC.

Bells Lane, concern over speeding vehicles, Cllr Dotosio-Eyers is going to arrange a time to visit the resident who reported this.

Resident of Tye Green has again enquired about the state of the footpath in front of their property and in front of Peverells and further along. There is also an overgrown hedge/bushes obstructing the footpath. It has been reported to BDC Streetcare team. Cllr Dotosio-Eyers is going to visit them and if required the clerk will write a letter to the relevant property owners. Cllr Michael Holt has also been looking into this and will report back in due course.

**25/091 Date of next Parish Council meeting:** 12thAugust. Meeting closed at 20.36.