**Glemsford Parish Council Meeting,**

**Glemsford Village Hall, Tuesday 10th June 2025 @ 7.00pm**

Draft MINUTES

Chair: Cllr Adrian Southgate

In attendance: Cllr Ansell, Cllr Broadbent, Cllr Poulton, Cllr Margaret Holt and Cllr Plumb

Clerk: Mrs Julia Howard

Members of the Public: Two

**25/070 Parish Announcements**

**25/071 Apologies for absence –** Apologies received from Cllr Michael Holt, Cllr Tunbridge, Cllr Hall, Cllr Dotesio-Eyers, Cllr Marks, Cllr Plumb

**25/072 Declarations of interest / dispensation requests - none**

**25/073 To adopt the minutes of the Council meeting held on 13th May 2025 –**

**RESOLVED** by show of hands, all in agreement that they are a true record

**25/074 To receive reports** available on the website**:** County Councillor’s report (Mr Kemp)

 District Councillor’s report (Mr M Holt)

 District Councillor’s report (Mr S Plumb) – Cllr Plumb gave a report, focussed on the local government reform. It is not expected that the boundaries will change. Followed by a summary of his report and was saddened to see that SCC has taken the Libraries back in house, he appreciates the efforts made locally within the libraries.

**25/075 Public Question Time –** Two members of the public spoke to the PC enquiring about whether new build properties require solar panels and whether there is a minimum number.

Further comments and discussions were made relating to local solar farm applications (one at Cavendish and the delay in getting the power onto the grid) and the damaged solar panels at the village hall.

**25/076 Financial Matters**

 **Item 1.**  To note receipts and approve upcoming payments

RESOLVED by show of hands

PC account

£5667.17 - Insurance (PC)

£1000 - Youth Bus Provision

£500 – Chairs to be donated to village hall (from DC’s Grant)

£1500 – Playing Field grant

Village Hall account

£126.00 – Fire Alarm Service

£3,139.51 – Electricity Supply

 **Item 2.** Audit update – external audit was submitted this week, the Public Consultation dates were changed to 9th June – 18th July and this is on the notice board and website

 **Item 3.** Purchase of a new computer for the Clerk’s office

RESOLVED£800 cap, clerk to arrange.

**25/077 Planning**

**New Applications**

1. DC/25/02105 - Proposal: Householder Application - Erection of front extension and dropped kerb access Location: 110 Kings Road, Glemsford, Sudbury, Suffolk CO10 7QZ
2. DC/25/02160 Proposal: Application for approval of Reserved Matters following approval for Outline Planning Permission DC/22/00622, dated 19/05/2022- Town and Country Planning (Development Planning Procedure) (England) Order 2015 (as amended) - Severance of garden and erection of 1No Detached Dwelling - Details of Access, Appearance, Landscaping, Layout and Scale Location: 2 Croft House, The Croft, Glemsford, Sudbury Suffolk CO10 7RT
3. DC/25/02331 Proposal: Notification of works to trees in a Conservation Area - To complete an overall Crown Reduction by 2 metres to Eucalyptus Tree (T1). Location: 20 Hunts Hill, Glemsford, Sudbury, Suffolk CO10 7RP
4. DC/25/02516 Proposal: Notification of Works to Trees in a Conservation Area - Leylandii Cypress (T1) Fell to ground level, Cedar (T2) Fell to ground level, Holly (T3) Fell to ground level Location: Carlton, Bells Lane, Glemsford, Sudbury Suffolk CO10 7QA
5. All in favour by show of hands (Chair Cllr Southgate abstained), 2. All in favour by show of hands, 3. All in favour by show of hands, 4. All in favour by show of hands

**Decisions**

**Refusal: DC/25/00512** Proposal & Location of Development: Full Planning Application - Erection of 1 No. self-build single storey dwelling, with associated parking (amended scheme to withdrawn application DC/24/02350). Greenlawns, Tye Green, Glemsford, Sudbury Suffolk CO10 7RH

**Approved:** Discharge of Conditions Application for **DC/22/00622** - Condition 5 (Refuse Bins and Collection Areas), 6 (Surface Water Discharge Prevention), 7 (Electric Vehicle Charging Infrastructure) and 8 (Secure Cycle Storage) Location: 2 Croft House, The Croft, Glemsford, Sudbury Suffolk CO10 7RT

**25/078 Reports from Working Groups with agreed new membership (circulated)**

**1. Finance –** The £600 grant received last year from our district Councillors had been held by the Parish Council and has been used to pay for 32 stackable black chairs which are currently in the Heritage room. This came to £500, the remaining £100 from the grant will go towards a chair trolley which costs £108+ VAT. Both these are to be donated to the Village Hall.

**2. Personnel** – A new working group. The PC will be advertising for an additional cleaner for the village hall approx. 3-5 hours

**3. Village Hall -** The Porch project bus will be visiting the village hall carpark, weekly, from Thursday 3rd July from approx. 4.30pm

**4. Cemetery –** no new actions

**5. Planning / Neighbourhood Plan –** At R16 stage, awaiting some more information before we can update the PC’s website with the next stages

**6. Public Rights of Way / Highways –** residents have received a survey regarding the state of the roads and the services provided. Pot holes are being filled in.

SID’s service is due and booked in for 24th June, 9.30 – 13.30.

**7. Greening Glemsford** – the wilding area is doing well with plantings, next spring we will see the new flowers bloom. All new plantings have been labelled and there is a list of insects that have been seen up there. There is a path through the area.

**8. Play Parks –** the working group will look through the inspection reports and making a plan of action.

**9. Allotments** – some of the allotments are slightly overgrown and some are not being managed. The waiting list has been reduced. A cleaning party will need to be put together to clear plot 10. Some allotment holders will have letters sent to them regarding the maintenance/ tidiness of their plots.

**10**. **Events** - VJ day is on 15th August the Events working group will consider whether to plan anything for this.

**25/079 Correspondence to report**

1. A parishioner has emailed to advise that the 30mph speed limit sign at Skates hill has fallen over as the base has rusted away. This has been reported to SCC Highways.

**25/080 Date of next Parish Council meeting:** Meeting ended at 19.45. Next meeting is8thJuly