**Glemsford Parish Council**

**Minutes of the meeting held on Tuesday 10th October 2023 at Glemsford Village Hall**

Present: Cllrs: Plumb (chairman), Southgate, Brian & Ruth Stephens, Mills & Postill

The clerk.

No members of the public

**01.10 Parish announcements**

There will be a part II meeting for councillors. Not for public inclusion.

On Tuesday 17th October there will be a meeting with the Police at the village hall. Two members from each Parish Council are invited to attend.

**02.10 Apologies for absence**

CCllr Kemp, DCllr Holt, Cllrs Leopold and Tunbridge

**03.10 Declarations of interest/dispensation requests**

Cllr Plumb declared an interest in all planning matters due to being a member of the planning committee at BDC.

**04.10 To adopt minutes of council meeting held on the 12th September 2023**

***It was resolved*** to adopt the minutes.

**05.10 Matters arising from the minutes of the last meeting**

Following further correspondence, ***it was resolved*** to advise County Broadband to remove the green cabinet on Tye Green. Permission had not been sought to place either a pre-installation sign or the cabinet.

**06.10 To receive reports**

CCllr Kemp –report can be viewed on the website.

DCllr Plumb reported – report can be viewed on the website.

**07.10 Planning: New applications:**

**DC/23/04265 – 18 Bells Lane**

Notification of works to trees in a conservation area – fell 1no eucalyptus (T1)

**08.10 Public question time**

No questions

**09.10 Accounts for approval**

***It was resolved*** to agree the accounts.

Payments for authorisation Oct:

Main account:

|  |  |
| --- | --- |
| Comm Action Suf-web host | 60 |
| Parish-On-Line | 240 |
| Cowlin Plant Hire-play park | 4026 |
| Cowling Plant Hr VH landscape | 2088 |
| Suff Ass Local Councils-payroll | 129.6 |
| PKF Littlejohn-external-audit | 1638 |
|  |  |
| Village Hall A/c:   |  |  | | --- | --- | | Induspec Ltd-light VH | 29.94 | | Ruth Stephens-kitchen mats | 91.54 | | D George VH Cleaning items | 19.37 | | | |  |

**10.10 Reports from working groups**

**Cemetery**

No report

**Finance**

A finance working group meeting is to be held on Monday 6th Nov to discuss the budgets and precept

**Village Hall**

***It was resolved*** to purchase an additional blind for the hall at a cost of £165.38.

Comment s had been received about the new kitchen. It was asked if there could be under-cupboard lighting, a towel rail, a plate rack, provision of hand wash and extra sockets. It was agreed to supply a plate rack, and hand wash. Coat hooks for the corridor where also requested, these are to be obtained.

The architects are to be contacted with regards supplying electrical installation certificates and any other relevant documentation. An update regarding the acoustics problem in the Heritage room is to be requested.

**Neighbourhood Plan**

A drop in event is to be held at the village hall on Saturday 11th Nov 12-4pm.

**Climate Emergency (Greening Glemsford)**

A report can be viewed on the website.

**11.10 Correspondence to report**

Concerns have been raised about use of an unauthorised bus stop in the Schoolfield area. This has been referred to Suffolk County Council.

**12.10 Date of next meeting** – Tues 14th Nov 2023 at the village hall

Meeting finished at 7.35.pm

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